UNIVERZITA PAVLA JOZEFA ŠAFÁRIKA
V KOŠICIACH

Guarantor: Rector's Office

Košice, 5 March 2025
Ref.: REK00002/2025-UPA/239

Rector's Decision No. 4/2025,
issuing the rules governing the activities of the Study Programme Board at Pavol Jozef Šafárik University in Košice

Pavol Jozef Šafárik University in Košice (hereinafter the "University" or "UPJŠ"), in accordance with the provisions of Section 15(1)(b) of Act No. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts, as amended (hereinafter the "HEI Act"), Act No. 269/2018 Coll. on Quality Assurance in Higher Education and on Amendments to Act No. 343/2015 Coll. on Public Procurement and on Amendments to Certain Acts, as amended (hereinafter the "Quality Assurance Act"), the internal regulation of UPJŠ regulating the internal system for assuring and verifying the quality of education, the quality of scientific research, development, artistic or other creative activities (hereinafter the "creative activities") and support activities at Pavol Jozef Šafárik University in Košice (hereinafter "Internal Quality System" or "IQS"), and the Statute of the Board for Internal Quality Verification (hereinafter "IQV Board") at UPJŠ hereby

issues

the following decision issuing the rules governing the activities of the Study Programme Board at Pavol Jozef Šafárik University in Košice (hereinafter the "Decision" or "Rules")

Article 1
Recitals

1) This Decision is part of the internal quality assurance system of higher education at UPJŠ in Košice in accordance with Section 15(1)(b) of the HEI Act.
2) The status and composition of the Study Programme Boards at UPJŠ in Košice are defined by Rector's Decision No. 2/2025, issuing the Rules for the Internal System for Assuring and Verifying the Quality of Education, Scientific, Research, Developmental, Artistic or Other Creative and Support Activities at Pavol Jozef Šafárik University in Košice (hereinafter "RD 2/2025")[1].
3) This Decision regulates the activities and rules of procedure of the Study Programme Boards at UPJŠ in Košice.
4) For the purposes of this Decision, the term "faculty" also refers to a unit of UPJŠ that provides higher education but is not a faculty (hereinafter the "other unit"). In connection with the unit ofUPJŠ that provides higher education but is not a faculty, the term "dean" also refers to the Rector, the Dean's Council also refers to the Rector's Council, the Academic Senate of the faculty also refers to the Academic Senate of UPJŠ, and the Scientific Board of the faculty

[1] Rector's Decision No. 2/2025, issuing the Rules for the Internal System for Assuring and Verifying the Quality of Education, Scientific, Research, Developmental, Artistic or Other Creative and Support Activities at Pavol Jozef Šafárik University in Košice

also refers to the Scientific Board of UPJŠ, or the Scientific Board of the faculty.

5) Person responsible for study programme (hereinafter "PRSP") at UPJŠ and persons responsible for profile courses (hereinafter "PRPC") at UPJŠ are responsible for delivery, development, and assurance of quality of study programme. Their role in the internal quality assurance system of higher education at UPJŠ is defined in internal regulations of UPJŠ, namely in RD 2/2025[2], Rector's Decision No. 3/2025, issuing the Accreditation Regulations of UPJŠ in Košice[3] (hereinafter "RD 3/2025"), and specified in Rector's Decision No. 6/2025, issuing the Rules for Staffing the Study Programmes at Pavol Jozef Šafárik University in Košice[4] (hereinafter "RD 6/2025").

Article 2
Meetings of the Study Programme Council

1) The activities of the Study Programme Board are governed by the agenda of individual meetings. Meetings of the Study Programme Board are generally open to the public.
2) Meetings of the Study Programme Board are held on dates set by the Chairperson, at least once a year. Meetings of the Study Programme Board may be held via videoconference or other information and communication technology without the physical presence of its members.
3) In justified cases, the Study Programme Board may invite additional experts or students who are not members of the Study Programme Board to attend its meeting.
4) The agenda of individual meetings of the Study Programme Board is prepared by the Chairperson in cooperation with the Vice-Chairperson. Members of the Study Programme Board may submit proposals to amend the agenda at the beginning of the meeting. Any amendment to the agenda must be approved by a simple majority of the members present.
5) Meetings of the Study Programme Board are chaired by the Chairperson and, in their absence, by the Vice-Chairperson. The Chairperson may delegate the chairing of the Study Programme Board meeting for certain agenda items to the Vice-Chairperson, even if the Chairperson is present at the meeting. In the case of a joint meeting of multiple Study Programme Boards, the PRSP may, after the consensus agreement of the members of the Study Programme Board, delegate the chairing of the meeting to the dean or vice-dean of the faculty.
6) Members of the Study Programme Board are required to attend its meetings. If, for serious reasons, a member is unable to attend the meeting, they are required to notify the Chairperson in due time and may deliver their opinion on individual agenda items to the Chairperson in writing (also via e-mail) prior to the meeting of the Study Programme Board.
7) Meetings of the Study Programme Board may be held if a simple majority of members of the Study Programme Board is present.
8) Members of the Study Programme Board submit comments, opinions, and proposals regarding the agenda items under discussion.
9) Minutes are taken of meetings of the Study Programme Board. In addition to formal particulars and the course of the discussion, the minutes include the decisions adopted on the items discussed. The specific opinions of students and employer representatives are recorded in the minutes. The minutes of the Study Programme Board meetings are kept in AiS2.

[2] Rector's Decision No. 2/2025, Rules for the Internal System for Assuring and Verifying the Quality of Education, Scientific, Research, Developmental, Artistic or Other Creative and Support Activities at Pavol Jozef Šafárik University in Košice
[3] Rector's Decision No. 3/2025, issuing the Accreditation Regulations of Pavol Jozef Šafárik University in Košice
[4] Rector's Decision No. 6/2025, issuing the Rules for Staffing of Study Programmes at Pavol Jozef Šafárik University in Košice

Article 3
Preparation of an intention to establish a new study programme

1) The intention to establish a new study programme or the intention to submit an application for accreditation of a new study programme to the Slovak Accreditation Agency for Higher Education (hereinafter the "intention to establish a new study programme" and "SAAHE") is prepared, upon authorisation by the dean/Rector, by the candidate for PRSP in cooperation with the candidates for PRPC of the study programme and submitted to the dean or Rector if the study programme is to be delivered at the University.

2) The intention to establish a new study programme (Annex 1[5]) under paragraph 1 of this Article contains:
   a) the name of the study programme in Slovak and English,
   b) the assignment of the study programme to a field of study or a combination of two fields of study from the system of the fields of study, or more than two fields of study from the system of the fields of study in the case of interdisciplinary studies,
   c) degree of study,
   d) the form of study and language(s) in which the study programme is to be delivered,
   e) the standard length of study and the academic degree to be awarded,
   f) graduate profile, justification of the societal need for the proposed study programme, and the expected employability of graduates of the new programme in the labour market, expected number of applicants and graduates,
   g) definition of the focus of the study programme in relation to other study programmes delivered at UPJŠ,
   h) the name and workplace of the candidate for PRSP of the study programme, including their research/art/teacher profiles (*in Slovak*: VUPCH) and characteristics of their creative activity outputs,
   i) the names and workplaces of candidates for PRPC, i.e. the teachers who will teach the profile courses of the study programme, their research/art/teacher profiles and characteristics of their creative activity outputs in accordance with the rules for staffing study programmes,
   j) the level of material, technical, and spatial resources available for the delivery of the new study programme in accordance with the conditions required by the programme,
   k) the names and departments of candidates for members of the Study Programme Board.

4) The faculty/university management assesses whether the intention to establish a new study programme is in accordance with the long-term strategy of the faculty/University, particularly with the goals and objectives in the field of education.

5) The dean/Rector immediately submits the intention to establish a new study programme approved by the faculty management to the IQV Board for deliberation.

6) Upon approval of the intention to establish a new study programme by the IQV Board, the dean appoints the Study Programme Board, PRSP, and PRPC.

7) The Study Programme Board subsequently prepares a proposal for a new study programme as specified in Article 4 hereof.

Article 4
Preparation of a proposal for a new study programme

1) Following approval of the intention to establish a new study programme by the IQV Board, the Study Programme Board, under supervision of PRSP, prepares a proposal to establish a new study programme or a proposal to submit an application for accreditation of a new

[5] Annex 1: Form – Concept for a new study programme

study programme to the Slovak Accreditation Agency for Higher Education (hereinafter the "proposal for a new study programme" and "SAAHE") in accordance with the Accreditation Regulations of UPJŠ, the Standards for the Higher Education Internal Quality Assurance System (hereinafter the "Standards for Internal Quality System"), and the Standards for Study Programmes.

2) The proposal for a study programme (Annex 2[6]) usually contains:
   a) evaluation of compliance with the SAAHE Standards for the Study Programme, the Internal Evaluation Report for the Study Programme (Annex 3[7]),
   b) evaluation of the attractiveness of the study programme, graduate profile and employability; where relevant, the opinion of representatives of professional institutions,
   c) evaluation of the national and international significance of the study programme,
   d) evaluation of staffing, information resources, and quality of the educational infrastructure,
   e) evaluation of the level of creative activities and their connection to educational activities within the study programme,
   f) specification of the admission requirements,
   g) specification of the conditions for successful completion of study,
   h) the opinion of the scientific board of the faculty or university, if the study programme is not delivered at the faculty, on the proposal to accredit a new study programme.

3) The Chairperson of the Study Programme Board submits the proposal for a new study programme to the dean/Rector. The subsequent procedure for approving the proposal for a new study programme is regulated by the Accreditation Regulations of UPJŠ.

Article 5
Preparation of a proposal to modify a study programme

1) A modification of study programme means:
   a) a change to the study programme that requires the addition or removal of compulsory courses or compulsory elective courses, a change in the conditions for successful completion of the programme, or an amendment to the course description for a compulsory course or compulsory elective course, excluding updates to the teaching staff, recommended literature, or the type, scope, and methods of educational activities;
   b) a change to the person responsible for study programme (hereinafter "PRSP") and persons responsible for profile courses (hereinafter "PRPC") who demonstrate the creative activity outputs under Article 11 of RD 2/2025[8];
   c) a change to the study programme that creates the conditions for meeting the standards for the study programme within the scope of the agency's decision to suspend the delivery of the study programme under Section 27 of the Quality Assurance Act.

2) Proposals to modify a study programme may be submitted to the Study Programme Board by a member of the academic community or a representative of employers in the Study Programme Board.

3) At its meeting, the Study Programme Board discusses the submitted proposals and prepares an opinion on the proposal to modify a study programme. It records its opinion using a standard form in AiS2.

4) The Chairperson of the Study Programme Board submits the opinion of the Study Programme Board on the proposal to modify a study programme to the dean who then

[6] Annex 2: Form – Proposal for a new study programme

7 Annex 3: Form - Internal Evaluation Report for the Study Programme

8 Rector's Decision No. 2/2025, issuing the Rules for the Internal System for Assuring and Verifying the Quality of Education, Scientific, Research, Developmental, Artistic or Other Creative and Support Activities at Pavol Jozef Šafárik University in Košice

submits it to the IQV Board.

5) The further procedure for approving modifications of study programme is regulated by RD 3/2025[9].

Article 6
Preparation of a proposal to cancel a study programme

1) The Study Programme Board prepares a proposal to cancel a study programme that the faculty will no longer deliver, in accordance with Section 51a(2) of the HEI Act.
2) The Chairperson of the Study Programme Board immediately submits a reasoned proposal to cancel a study programme to the dean.
3) In justified cases, the proposal to cancel a study programme may also be submitted by the dean/Rector or the IQV Board.
4) The proposal to cancel a study programme must include a proposal of settlement of uncompleted studies in the relevant study programme.

Article 7
Ongoing monitoring and periodic review of study programmes

1) The Study Programme Board continuously monitors, regularly reviews, and proposes modifications to the study programme to ensure that the study programme complies with the standards for the internal quality system and the standards for study programme, and that the achieved objectives and learning outcomes are in line with the needs of students, employers, and other stakeholders, reflect latest knowledge and the current state of its application, current technological capabilities, and that the level of graduates – particularly as evidenced by learning outcomes – is in line with the required level of the qualifications framework.
2) The Study Programme Board analyses and evaluates the quality of delivery of the study programme and prepares materials for periodic review of the study programme at intervals corresponding to its standard length of study:
   a) academically oriented bachelor's study programmes,
   b) professionally oriented bachelor's study programmes,
   c) master's study programmes,
   d) study programmes in the combined first and second levels of study every five years or every six years,
   e) doctoral study programmes.
3) In ongoing monitoring and periodic review of study programmes, the Study Programme Board complies with RD 2/2025[10] and RD 3/2025[11].

Article 8
Expenses related to activities of the Study Programme Council

1) Members of the Study Programme Board are not entitled to reimbursement of personal

[9] Rector's Decision No. 3/2025, issuing the Accreditation Regulations of Pavol Jozef Šafárik University in Košice
[10] Rector's Decision No. 2/2025, issuing the Rules for the Internal System for Assuring and Verifying the Quality of Education, Scientific, Research, Developmental, Artistic or Other Creative and Support Activities at Pavol Jozef Šafárik University in Košice
11 Rector's Decision No. 3/2025, issuing the Accreditation Regulations of Pavol Jozef Šafárik University in Košice

expenses associated with membership and participation in the Study Programme Board.

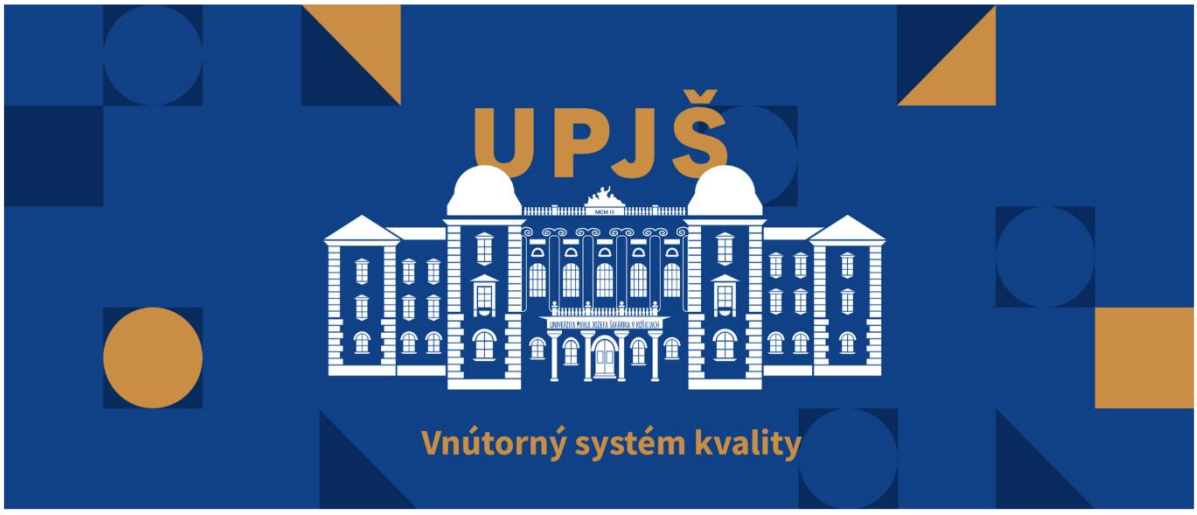
2) Travel expenses of members who are not employees of UPJŠ are covered by the faculty from its budget.
3) The costs of administrative support for the activities of the Study Programme Council are covered by the faculty from its budget.

Article 9
Final Provisions

1) Any amendments or additions to this Decision may be made only in form of numbered amendments hereto.
2) This Decision comes into force and takes effect on the date of its signature by the Rector.

.....
Prof. Daniel PELLA, MD, PhD.
Rector of UPJŠ in Košice

Annex 1: **Form – Intention to establish a new study programme**



Intention to establish a new study programme

1. Name of the study programme in Slovak and English:

2. Assignment of the study programme to a field of study or a combination of two fields of study from the system of fields of study, or more than two fields of study from the system of fields of study in the case of interdisciplinary studies:

3. Degree of study:

4. Form of study and language(s) in which the study programme is to be delivered:

5. Standard length of study and academic degree awarded:

6. Graduate profile, brief justification of the societal need for the proposed study programme, and projected employability of graduates of the new programme in the labour market:

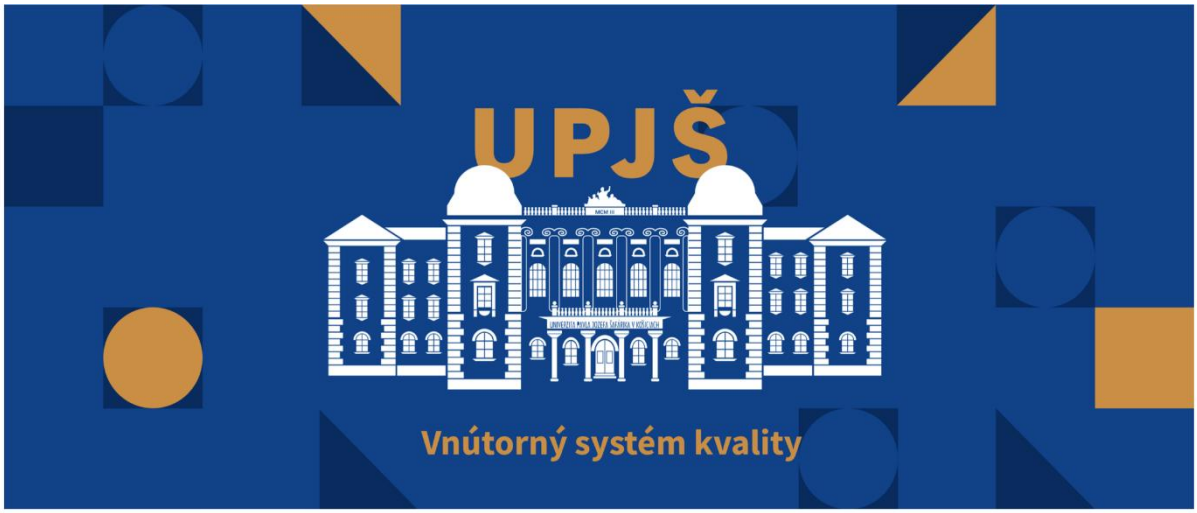
7. Name, department, and contact details of the candidate for PRSP, including their research/art/teacher profile and creative activity outputs:

8. Names and departments of teachers who will deliver profile courses of the study programme and whose creative activity outputs will be used to demonstrate their creative activities; teachers who will deliver profile courses of the study programme and whose creative activity outputs will be used to demonstrate the creative activities are nominated, and their creative activity outputs are demonstrated, in accordance with the rules for staffing the study programmes:

9. Names and departments of candidates for members of the Study Programme Board.

10. The level of material, technical, and spatial resources available for delivery of the new study programme in accordance with the conditions required by the study programme:

Annex 2: **Form – Proposal for a new study programme**



Proposal to establish a new study programme

1. Name of the study programme in Slovak and English:
2. Assignment of the study programme to a field of study or a combination of two fields of study from the system of fields of study, or more than two fields of study from the system of fields of study in the case of interdisciplinary studies:
3. Degree of study:
4. Form of study and language(s) in which the study programme is to be delivered:
5. Standard length of study and academic degree awarded:
6. The attractiveness of the study programme, graduate profile and employability; where relevant, the opinion of representatives of professional institutions:
7. Evaluation of the national and international significance of the study programme:
8. Evaluation of staffing:
9. Evaluation of information resources and quality of the educational infrastructure:
10. Evaluation of the level of creative activities (including participation in implementation of projects) and their connection to educational activities within the study programme:
11. Specification of the admission requirements, conditions for successful completion of study:
12. The opinion of the scientific board of the faculty or university, if the study programme is not delivered at the faculty, on the proposal to accredit a new study programme:

Annex 3: **Form – Internal Evaluation Report of the Study Programme**

Internal Evaluation Report of the Study Programme

Form - APPLICATION FOR ACCREDITATION OF THE STUDY PROGRAMME

Name of higher education institution:

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PAVLA JOZEFA ŠAFÁRIKA
V KOŠICIACH

Name of the study programme:

Degree of study:

I. Self-assessment of compliance with Standard SP 2 – Proposal for a new study programme and a proposal for a modification of a study programme

SP 2.1. The proposal for a new study programme or the proposal for a modification of a study programme is elaborated and submitted in accordance with the formalised processes of the internal higher education quality assurance system of a higher education institution (hereinafter the "internal system"). If the higher education institution does not have an internal system approved, the quality assurance rules are set out directly in the relevant proposal.

Self-assessment of compliance[12]	*References to evidence*[13]
.....	.....

SP 2.2. The study programme is elaborated in compliance with the institution's mission and strategic goals determined in the long-term strategy of the institution.

Self-assessment of compliance	*References to evidence*

SP 2.3. There are designated persons responsible for the delivery, development, and quality assurance of the study programme.

Self-assessment of compliance	*References to evidence*

SP 2.4. Students, employers, and other stakeholders are involved in the preparation of a proposal for a study programme.

Self-assessment of compliance	*References to evidence*

SP 2.5. The study programme is assigned to a field of study and the degree of consistency of the programme's content with the relevant field of study is justified. In the case of study programmes combining two fields of study or in the case of interdisciplinary studies, the study programme is assigned to the relevant fields of study and the degree of consistency of the programme's content with the relevant fields of study is justified.

Self-assessment of compliance	*References to evidence*

SP 2.6. The study programme clearly defines and communicates the level of qualification acquired by students upon their successful completion of the programme; the qualification corresponds to the appropriate level of education according to the qualifications framework.

Self-assessment of compliance	*References to evidence*

*[12] In the "**Self-Assessment of compliance**" section, the higher education institution briefly describes the policies and procedures applied to comply with the relevant standard or refers to specific provisions of the existing internal regulations, procedures, records, information systems, contracts, etc. which it implemented in fulfilling the standard. It briefly evaluates the result and degree of compliance with the standard, as well as its intentions to ensure compliance in the relevant area in the delivery of the study programme.*

*[13] In the "**References to evidence**" section, the higher education institution provides a list of evidence (relevant internal regulations, internal records, parts of the study programme description, information sheets, research/art/teacher profile, location in the information system, location on the website, student records, etc.) by which it can demonstrate the compliance with the standard, including an electronic link to the evidence. If the evidence cannot be made available to the working group remotely, it is submitted during the on-site evaluation.*

SP 2.7. The study programme clearly defines a graduate's profile, including learning outcomes that are verifiable and appropriate to the mission of the higher education institution, the relevant level of the qualifications framework, and the subject field according to the relevant field of study or a combination of fields of study in which gradates obtain their higher education degree are defined and communicated through descriptors.

Self-assessment of compliance	*References to evidence*

SP 2.8. The learning outcomes and qualifications obtained by completing the study programme meet sector-specific professional expectations for the pursuit of the profession. The study programme indicates the professions for which the acquired qualification is required. These facts are by the statements of relevant external stakeholders or by the affirmative opinion of a legal entity indicated in the description of the relevant field of study, if required by the description, or by the affirmative opinion of the relevant ministry for the delivery of the study programme, in the case of a state higher education institution, or in the case of a qualification for the performance of regulated professions.

Self-assessment of compliance with the standard	*References to evidence*

SP 2.9. The professional content, structure, and sequence of profile courses and other educational activities of the study programme and the conditions for successful completion of studies enable the learning outcomes specified in the graduate's profile to be achieved and ensure the access to the latest knowledge, skills, and competencies, including transferable competencies that affect students' personal development and that can be used in their future careers and life as active citizens in democratic societies. In the case of professionally oriented bachelor's degree programmes, the content of the study programme is designed to enable the achievement of the learning outcomes expected by employers, with an emphasis on the development of practical professional skills in the relevant economic or social field.

Self-assessment of compliance with the standard	*References to evidence*

SP 2.10. The study programme has a defined standard length of study, a specified workload for individual study courses expressed in ECTS credits, and the number of face-to-face teaching hours, except where the nature of educational activities does not require it. The standard length of study, workload, and number of face-to-face teaching hours allow for the achievement of learning outcomes and correspond to the form of the study programme.

Self-assessment of compliance with the standard	*References to evidence*

SP 2.11. In the case of professionally oriented bachelor's degree programmes, their content includes compulsory professional practice of students in a contracted cooperating organisation for a total of at least one semester the purpose of which is to develop practical professional skills. Professional practice enables students to undertake activities through which they acquire the work procedures typical for the relevant level of qualification and the relevant field of study. It allows students to participate in professional processes, projects and acquire, knowledge, skills, and competencies relevant for the respective professions through specific tasks. Professional practice can be carried out as continuous one or divided into several shorter periods of time, depending on the needs of the relevant study programme and the conditions of the cooperating organisation in which the professional practice takes place.

Self-assessment of compliance with the standard	*References to evidence*

SP 2.12. The study programme has a clearly defined level and nature of creative activities required for successful completion of studies, especially in relation to the final thesis.

Self-assessment of compliance with the standard	*References to evidence*

II. Self-assessment of Standard 3 – Approval of the study programme

SP 3.1. The study programme is approved by the formalised processes of the internal system. The study programme assessment and approval, involving students, employers, and other stakeholders, are guaranteed to be independent, unbiased, objective, professionally based, transparent, and fair. It is guaranteed that the persons assessing and approving the study programme are different from the persons preparing a proposal for the study programme.

Self-assessment of compliance with the standard	*References to evidence*

III. Self-assessment of Standard 4 – Student-centered learning, teaching, and assessment

SP 4.1. The rules, forms, and methods of teaching, learning, and assessment of learning outcomes within the study programme enable the achievement of learning outcomes while respecting the diversity of students and their needs.

Self-assessment of compliance	*References to evidence*

SP 4.2. There is a flexibility of learning paths and in the achievement of learning outcomes. The study programme allows for adequate learning outside the higher education institution at domestic and foreign institutions, particularly through mobility support. Such learning outcomes are recognised by the higher education institution.

Self-assessment of compliance	*References to evidence*

SP 4.3. The forms and methods used in teaching, learning, and assessing of learning outcomes stimulate students to take an active role in the process of learning and developing their academic careers. Students are appropriately involved in the creative activities of the higher education institution in relation to the learning outcomes and the level of the qualifications framework of the study programme.

Self-assessment of compliance	*References to evidence*

SP 4.4. The study programme fosters a sense of autonomy, independence, and self-evaluation, while providing students with adequate guidance and support by teachers, based on mutual respect and reverence.

Self-assessment of compliance	References to evidence

SP 4.5. The study programme is delivered in a way that strengthens the internal motivation of students to continuously improve, leads to the adherence to the principles of academic ethics or professional ethics in the case of professionally oriented bachelor's degree study programmes.

Self-assessment of compliance	*References to evidence*

SP 4.6. The rules, criteria, and methods for the assessment of learning outcomes in the study programme are defined and available to the public in advance. The assessment results must be recorded, documented, and archived.

Self-assessment of compliance	*References to evidence*

SP 4.7. The assessment methods and criteria are known in advance and accessible to students; they are included in the individual parts/courses/ modules of the programme and are suitable for a fair, consistent, and transparent verification of acquired knowledge, skills, and competencies.

Self-assessment of compliance	*References to evidence*

SP 4.8. The assessment provides students with reliable feedback on the degree of fulfilment of learning outcomes, where appropriate, with advice on study progression.

Self-assessment of compliance	*References to evidence*

SP 4.9. If circumstances allow so, the assessment of students is carried out by several teachers.

Self-assessment of compliance	*References to evidence*

SP 4.10. Students can appeal against their assessment results; a fair handling of the appeal is guaranteed.

Self-assessment of compliance	*References to evidence*

IV. Self-assessment of Standard 5 – Admission procedure, course of study, recognition of education

SP 5.1. The study programme is delivered according to pre-defined and easily accessible rules of study at all stages of the study cycle, e.g. student admission, progression and assessment, recognition of education, completion of studies, awarding of academic degrees, and issuance of other evidence of acquired qualifications. Specificities arising from specific needs of students are taken into consideration.

Self-assessment of compliance	*References to evidence*

SP 5.2. The study programme clearly specifies the requirements for applicants and the selection process; the requirements correspond to the level of the qualifications framework. The admission procedure is reliable, fair, and transparent. The criteria and requirements for applicants are published in advance and easily accessible. The admission requirements are inclusive and guarantee equal opportunities for every applicant demonstrating the necessary prerequisites to complete their study. The selection of applicants is based on appropriate method of assessing their eligibility for study.

Self-assessment of compliance	*References to evidence*
.... the higher education institution characterises policies (procedures) to comply with criteria of the standard and their application in the study programme....	*.....to the specific provision of internal regulation(s) of the higher education institution and the related records ....*

SP 5.3. The rules for the delivery of the study programme regulate and facilitate the recognition of study and parts of the study in accordance with the Convention on the Recognition of Qualifications concerning Higher Education in the European Region to ensure the promotion of domestic and foreign mobility of students.

Self-assessment of compliance	*References to evidence*

SP 5.4. In the delivery of the study programme, the effective use of tools to ensure research integrity and to prevent and address plagiarism and other academic fraud is guaranteed.

Self-assessment of compliance	*References to evidence*

SP 5.5. Students of the study programme have effective mechanisms to review the complaints seeking the protection of their rights or legally protected interests that they believe have been violated, or through which they can point to specific deficiencies in the action or inaction of the higher education institution. The review of complaints is transparent and takes place with the participation of student representatives. The complainants are provided with feedback on the results of the examination and on the measures taken.

Self-assessment of compliance	References to evidence

SP 5.6. Successful completion of the study programme is confirmed by the higher education institution by awarding an academic degree, issuing a university diploma, and issuing other documentation (diploma supplement) explaining the qualifications acquired, including the achieved learning outcomes, the context, level, and content of the completed study. These documents comply with applicable regulations.

Self-assessment of compliance	*References to evidence*

V. Self-assessment of Standard 6 – Teaching staff of the study programme

SP 6.1. The higher education institution guarantees for the study programme teaching staff whose qualifications, workload distribution, level of creative activity outputs, practical skills, teaching skills, and transferable competencies enable the achievement of learning outcomes, whose language competencies correspond to the language requirements of the study programme, and whose number and work capacity correspond to the number of students and staffing requirements for educational activities.

Self-assessment of compliance	*References to evidence*

SP 6.2. The qualifications of teachers delivering the study programme are at least one degree higher than the qualification achieved by its completion. This requirement may be waived in justified cases, such as foreign language teachers, practising teachers, specialists, and doctoral candidates.

Self-assessment of compliance	*References to evidence*

SP 6.3. Profile courses are normally delivered by staff members in the position of professor or associate professor employed at a university in the relevant field of study or a related field for fixed weekly working hours. In vocational education programmes, the profile courses are also delivered by university teachers who are experienced experts from the relevant economic or social fields and who work

at the higher education institution for fixed weekly working hours or shorter working time. The sustainability of teaching staff in profile courses of the study programme in terms of the age structure of teachers is guaranteed.

Self-assessment of compliance	*References to evidence*

SP 6.4. The higher education institution has a designated staff member who has the necessary competencies and bears the main responsibility for the delivery, development, and quality assurance of the study programme or an otherwise defined integral part of the study programme under Article 6(7) to (11) of the Standards for the Study Programme, and who is also responsible for a profile course. This person is in the position of a professor in the relevant field of study for fixed weekly working hours; in the case of a bachelor's degree programme, this person is in the position of a professor or an associate professor in the relevant field of study for fixed weekly working hours. At the same time, this person cannot be responsible for the delivery, development, and quality assurance of a study programme at another higher education institution in the Slovak Republic. This person can be responsible for the delivery, development, and quality assurance for up to three study programmes. This number does not include cases of concurrence under Article 7(3)(b) to (h) of the Standards for the Study Programme.

Self-assessment of compliance	*References to evidence*

SP 6.5. The persons supervising the final theses are active in creative activities or in a professional practice at the level corresponding to the degree of the study programme in the field of professional and thematic scope of the theses supervised. Supervisors of dissertations are staff members in the position of a professor or an associate professor or in other similar position in a contracted research institution cooperating with the higher education institution in the delivery of a third-degree study programme.

Self-assessment of compliance	*References to evidence*

SP 6.6. The teaching staff of the study programme develop their professional, language, teaching, digital skills, and transferable competencies.

Self-assessment of compliance	*References to evidence*

SP 6.7. In the case of teacher combination study programmes, the higher education institution engages teachers under Article 6(1) to (6) of the Standards for the Study Programme separately for each *teaching subject specialisation* in compliance with the relevance of the course taught to the field of study, and separately for teaching *foundation*.

Self-assessment of compliance	*References to evidence*

SP 6.8. In the case of translation and interpretation combination study programmes, the higher education institution engages teachers under Article 6(1) to (6) of the Standards for the Study Programme separately for each *teaching subject specialisation* in compliance with the language relevance, and separately for translation studies *foundation*.

Self-assessment of compliance	*References to evidence*

SP 6.9. In the case of study programmes combining two fields of study or first-degree study programmes delivered as interdisciplinary studies, the higher education institution engages teachers under Article 6(1) to (6) of the Standards for the Study Programme for each field of study in which its graduates obtain higher education degree.

Self-assessment of compliance	*References to evidence*

SP 6.10. In the case of joint study programmes, the higher education institution engages teachers under Article 6(1) to (6) of the Standards for the Study Programme for that part of the joint study programme that the institution delivers.

Self-assessment of compliance	*References to evidence*

SP 6. 11. If the higher education institution delivers study programmes in the relevant field of study at several units or at several location, the higher education institution engages teachers under Article 6(1) to (6) of the Standards for the Study Programme separately for each part and separately for each location where the study programme is delivered as a whole.

Self-assessment of compliance	*References to evidence*

VI. Self-assessment of Standard 7 – Creative activities of the higher education institution

SP 7.1. Teachers delivering profile courses of the study programme demonstrate the creative activity outputs in the relevant field(s) of study in which the study programme is delivered at the required level, depending on the degree:
a) at least at *significant international level*, in the case of a third-degree programme;
b) at least at *internationally recognised level*, in the case of a second-degree programme or a programme combining the first and second degree;
c) at least at *nationally recognised level*, in the case of a first-degree programme.

Self-assessment of compliance	*References to evidence*

SP 7.2. The higher education institution demonstrates creative activities through the most significant creative activity outputs of teachers delivering profile courses of the study programme.

Self-assessment of compliance	*References to evidence*

SP 7.3. In the case that the higher education institution delivers several study programmes in the relevant field of study, it demonstrates the level of creative activity outputs under Article 7(1) and (2) of the Standards for the Study Programme separately for each study programme, except for concurrence of cases under Article 7(3).

Self-assessment of compliance	*References to evidence*

SP 7.4. In the case that the higher education institution delivers several study programmes in the relevant field of study at several locations, it ensures demonstration of creative activity outputs for each location separately.

Self-assessment of compliance	*References to evidence*

SP 7.5. In the case of delivery of a third-degree study programme, the higher education institution demonstrates long-term continuous research or artistic activity in the field of the study programme. The workplace must demonstrate long-term and continuous success in obtaining financial support for the relevant research or artistic activity, as well as the existence of ongoing or new research/artistic projects funded by domestic and international grant schemes and other competitive sources.

Self-assessment of compliance	*References to evidence*

SP 7.6. The higher education institution may replace compliance with the requirement set forth in Article 7 (5) of the Standards for the Study Programme by undergoing a periodic review of its research, development, artistic, and other creative activities in specific research areas once every six years if it has been, based on the latest assessment, granted the right to use the label "research university".

Self-assessment of compliance	*References to evidence*

VII. Self-assessment of Standard 8 – Learning resources and student support

SP 8.1. The higher education institution has a sufficient spatial, material, technical and information resources for the study programme to guarantee the achievement of learning objectives and learning outcomes. These include in particular lecture halls, classrooms, study rooms, laboratories and laboratory equipment, and other necessary equipment, technical facilities and equipment, studios, workshops, design and art studios, interpreting booths, clinics, religious seminars, science and technology parks, school enterprises, practice centres, training schools, training facilities, sports halls, swimming pools, sports grounds, libraries, access to study literature, information databases, and other information sources, information technology, external services, and their corresponding funding.

Self-assessment of compliance	*References to evidence*

SP 8.2. In the event that the educational activities are provided by distance or combined method, the systems for the management of the course content and management of such education are in place; students are guaranteed access to the course content and other study materials.

Self-assessment of compliance	*References to evidence*

SP 8.3. The higher education institution has a professional support staff whose competencies and numbers meet the needs of students and teachers of the study programme in relation to the learning objectives and learning outcomes.

Self-assessment of compliance	*References to evidence*

SP 8.4. Binding partnerships that enable relevant stakeholders to participate in the quality assurance, delivery, and development of a study programme are maintained.

Self-assessment of compliance	*References to evidence*

SP 8.5. The higher education institution has sufficient teaching staff, spatial, material and information resources for the study programme separately for each location where the study programme or its part is to be delivered, and in proportion to the learning objectives and outcomes of the relevant part of the study programme.

Self-assessment of compliance	*References to evidence*

SP 8.6. The higher education institution responds effectively to the diversity of needs and interests of students in the study programme. It provides students with support for their successful progression and career guidance.

Self-assessment of compliance	References to evidence

SP 8.7. During their studies, students of the study programme are provided with appropriate social support and sport, cultural, spiritual, and social activities.

Self-assessment of compliance	*References to evidence*

SP 8.8. Students of the study programme are granted support and access to domestic and foreign mobility and internships.

Self-assessment of compliance	*References to evidence*

SP 8.9. The higher education institution provides individualised support and suitable conditions for special needs students.

Self-assessment of compliance	*References to evidence*

SP 8.10. In professionally oriented study programmes, the programme has contractual partners which are organisations providing professional practice and practical training for students. These organisations have sufficient spatial, material, technological conditions, and staff to achieve the planned learning outcomes.

Self-assessment of compliance	*References to evidence*

VIII. Self-assessment of Standard 9 – Collecting and processing the information about the study programme

SP 9.1. The higher education institution collects, analyses, and makes use of relevant information for the effective management of the study programme and other activities.

Self-assessment of compliance	*References to evidence*

SP 9.2. The effective collection and analysis of information about the study programme and other activities play a role in the evaluation of the study programme and in proposals for its modification.

Self-assessment of compliance	*References to evidence*

SP 9.3. The following is monitored and evaluated in the study programme: key teaching and learning indicators, applicants and students' profiles, progression of students, success and drop-out rates, the satisfaction of students, employability of graduates, feedback from graduates and employers, information about resources and support available to students.

Self-assessment of compliance	*References to evidence*

SP 9.4. Appropriate tools and methods are used to collect and process information about the study programme. Students, teachers, employers, and other stakeholders of the study programme are involved in the collection and analysis of information and in follow-up measures.

Self-assessment of compliance	*References to evidence*

IX. Self-assessment of Standard 10 – Disclosure of information about the study programme

SP 10.1. The higher education institution has published easily accessible and clearly structured information about the study programme, mainly about learning objectives and learning outcomes, requirements for applicants, selection criteria, recommended personality requirements, the level of the national qualifications framework, the field of study, the academic degree awarded, teaching and learning rules, the conditions for completing the study programme, assessment procedures and criteria, programme resources, pass rates, learning opportunities available to students, and information about professions the successful graduates of the study programme can pursue and about graduate's employability.

Self-assessment of compliance	*References to evidence*

SP 10.2. This information is easily accessible to students, their supporters, prospective students, graduates, other stakeholders, and to the public in all the languages in which the study programme is delivered. The form in which the information is available also takes into account special needs applicants and students.

Self-assessment of compliance	*References to evidence*

X. Self-assessment of Standard 11 – Ongoing monitoring, periodic review and approval of the study programme

SP 11.1. The higher education institution continuously monitors and regularly reviews and modifies the study programme in order to ensure that it complies with the Standards for the Study Programme, that the learning objectives and learning outcomes are in line with the needs of students, employers, other stakeholders, that they reflect the latest knowledge and the current state of its applications, as well as current technological possibilities, and that the level of graduates, particularly as reflected in the achieved learning outcomes, corresponds to the required level of qualifications framework.

Self-assessment of compliance	*References to evidence*

SP 11.2. The monitoring and reviewing of the study programme include obtaining relevant feedback from the programme stakeholders who also participate in preparation of the feedback evaluation methodology. At least once a year, students have an opportunity to comment on the quality of teaching and the teachers of the study programme in an anonymous questionnaire.

Self-assessment of compliance	*References to evidence*

SP 11.3. The feedback results referred to in paragraph 2 are reflected in the improvement measures adopted; students are guaranteed a role in the design of improvement measures.

Self-assessment of compliance	*References to evidence*

SP 11.4. The feedback results, measures taken, and any planned or follow-up activities resulting from the evaluation of the study programme are communicated to stakeholders and accessible to the public.

Self-assessment of compliance	*References to evidence*

SP 11.5. The study programme is periodically approved in accordance with the formalised processes of the internal system at a period corresponding to its standard length of study.

Self-assessment of compliance	*References to evidence*