



Guarantor: Department of the Rector of UPJŠ

Košice, 4 April 2025

No.: REK00002/2025-UPA/1557

Amendment No. 1
to Rector's Decision No. 1/2024,
issuing rules for the establishment of postdoctoral research positions at Pavol
Jozef Šafárik University and its parts

Under the provisions of Section 15(1)(o) of Act No. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts, as amended, and in accordance with Article 4(3) of the Organizational Rules of UPJŠ in Košice, I hereby

issue

following Amendment No. 1 to Rector's Decision No. 1/2024, issuing rules for the establishment of postdoctoral research positions at Pavol Jozef Šafárik University and its parts (hereinafter the "Amendment")

Article 1
Subject of the Amendment

- **Article II – Conditions and method of filling postdoctoral research positions reads as follows:**
 1. In accordance with Article II(5) of the Principles of the Selection Procedure of Pavol Jozef Šafárik University in Košice for filling posts of university teachers, posts of researchers, posts of professors and associate professors, and positions of senior staff, the selection procedure does not apply to the filling of postdoctoral researcher positions.
 2. Recruited postdoctoral research positions are filled for a period of two years, with the possibility of extending the employment relationship by 12 months. The employment of a postdoctoral researcher may be extended for the next 12 months, no more than once, on the basis of a written request from the postdoctoral researcher and a recommendation from the host professor.
 3. Postdoctoral research positions can only be applied for by applicants who:
 - a) have completed the third level of university studies, and
 - b) meet the minimum requirements/criteria specified in the call and for the announced research topic.

4. To take a postdoctoral position, the applicant must be no more than five calendar years after the completion of the third level of university studies on 30 September of the relevant year of the call (this interval does not include maternity and parental leave, civil military service, military service, and other objective obstacles to gaining professional experience).
5. The selection of candidates is carried out by a selection committee appointed by the Rector of UPJŠ on the basis of an assessment of the submitted documents.
6. Applicants for the position of postdoctoral researcher submit the following documents in electronic form along with the application:
 - a) curriculum vitae,
 - b) certified copies of second- and third-level university diplomas,
 - c) overview of publication outputs registered in professional databases WoS, SCOPUS and ERIH+, including responses to published works; in the case of outputs that are not registered in the professional databases WoS, SCOPUS and ERIH+, copies thereof or copies of pages showing the authorship of the applicant are submitted when submitting the application and relevant bibliographic information is provided (title sheet of the publication, imprint, content, documentation on the review process, if reviewers are not mentioned in the publication), overview of patents, utility models, and other forms of intellectual property,
 - d) overview of participation in implementing research projects and completed study stays abroad,
 - e) overview of the most significant achievements and awards so far,
 - f) two letters of recommendation from two professors, where only one of the professors may be from the applicant's training site,
 - g) a letter of acceptance from the host professor (the person who has the relevant competences and bears the main responsibility for the implementation, development and quality assurance of the programme of the third level of higher education) from the host workplace, issued on the basis of an interview with the candidate; only one letter of acceptance may be issued per research topic; in the letter of acceptance, the host professor must guarantee material and financial requirements for the implementation of the postdoctoral project,
 - h) research project proposal during the proposed work at the given workplace (maximum 5 pages),
 - i) confirmation of previous experience (if relevant),
 - j) extract from the criminal record; this is submitted only by selected candidates.
7. The process of preparing employment contracts with selected candidates and commencing their employment is carried out by the personnel department of the respective faculty of UPJŠ.
8. If the created number of postdoctoral research positions is not filled in a given year, the call may be repeated.
9. Every 12 months after the employment commencement, a postdoctoral researcher submits a report on the results achieved to the Rector of UPJŠ, including a list of published works or works sent to be printed. The report is signed by the host professor and the responsible postdoctoral officer at the workplace.

Article 2 Final Provisions

1. Other provisions of Rector's Decision No. 1/2024 shall remain unaffected.

2. This Amendment shall become valid and effective on the day of its signature by the Rector of UPJŠ.

prof. MUDr. Daniel Pella, PhD.
Rector