

**General Criteria for Filling the Functional Positions of Professors
and Associate Professors at Faculty of Public Administration,
Pavol Jozef Šafárik University**

Article I

1. The following criteria apply to filling the functional position of associate professor in the defined field of education and the defined field of science at Pavol Jozef Šafárik University in Košice, Faculty of Public Administration:
 - a) meeting the criteria for obtaining the scientific-pedagogical title of associate professor at Pavol Jozef Šafárik University in Košice in force as of the date of selection procedure; if Pavol Jozef Šafárik University in Košice has not been granted the right to conduct habilitation proceedings in the respective field, the criteria of another higher education institution in the Slovak Republic in the respective field of habilitation or inauguration proceedings or in the field corresponding or assigned to the respective study field are used as standard to meet this requirement;
 - b) demonstrable continuous prior research activity of the applicant, through which the applicant has contributed to the development of the defined field of science; this must be evidenced by a list of peer-reviewed scientific publications by the applicant;
 - c) demonstrable continuous prior education activity of the applicant in the defined field of education, documented by a list of previous pedagogical activities, including the supervision of final theses;
 - d) achieving internationally recognized results, evidenced by a list of responses to published works, including foreign responses, and also by other awards, with due regard to the specificity of the defined field of education and the defined field of science.
2. Filling the functional position of associate professor is incompatible with guaranteeing a study programme or holding the position of rector, vice-rector, dean, vice-dean, senior employee at another higher education institution, or performing similar work at a higher education institution abroad.

Article II

1. The following criteria apply to filling the functional position of professor in a defined field of education and a defined field of science at Pavol Jozef Šafárik University in Košice, Faculty of Public Administration:
 - a) meeting the criteria for obtaining the scientific-pedagogical title of professor at Pavol Jozef Šafárik University in Košice in force as of the date of selection procedure; if Pavol Jozef Šafárik University in Košice has not been granted the right to conduct habilitation and inauguration proceedings in the respective field, the criteria of another higher education institution in the Slovak Republic in the respective field of habilitation or inauguration proceedings or in the field corresponding or assigned to the respective study field are used as standard to meet this requirement;
 - b) demonstrable continuous prior research activity of the applicant, through which the applicant has contributed to the development of the defined field of science; this is evidenced by a list of peer-reviewed scientific publications by the applicant;
 - c) demonstrable continuous prior education activity of the applicant in the defined field of education, documented by a list of previous pedagogical activities, including the supervision of PhD students;
 - d) achieving internationally recognized results, evidenced by a list of responses to published works, including foreign responses, and by other awards, with due regard to the specificity of the defined field of education and the defined field of science;
2. Filling the functional position of professor is incompatible with guaranteeing a study programme or holding the position of rector, vice-rector, dean, vice-dean, senior employee at another higher education institution, and performing similar work at a higher education institution abroad.

Article III

1. The qualification requirement for the functional position of professor is the fulfilment of the criteria resulting from the required level of criteria for obtaining the title of professor at Pavol Jozef Šafárik University in Košice in the standards for habilitation and inauguration proceedings.
2. The qualification requirement for the functional position of associate professor is the fulfilment of the criteria resulting from the required level of criteria for obtaining the title of associate professor in the standards for habilitation and inauguration proceedings.
3. A university teacher holding the functional position of associate professor must meet the requirements for filling the functional position of associate professor as set out in Article I throughout the entire period of holding this position. A

university teacher holding the functional position of professor must meet the requirements for the functional position of professor as set out in Article II throughout the entire period of holding this position.

4. In the event that the Ministry of Education, Science, Research and Sport of the Slovak Republic issues the Minimum Criteria for Pedagogical, Research, Development, or Artistic Activities, the requirements specified in Article I for the functional position of associate professor and in Article II for the functional position of professor must comply with at least these minimum criteria. Meeting the minimum criteria for the functional position of associate professor or the functional position of professor does not constitute a legal entitlement to appointment to the respective functional position.

Article IV

1. These criteria were approved by the Scientific Board of Pavol Jozef Šafárik University in Košice on 17 March 2023 on the proposal of the Scientific Board of the Faculty of Public Administration of Pavol Jozef Šafárik University in Košice. The Scientific Board of the Faculty of Public Administration of Pavol Jozef Šafárik University in Košice discussed these criteria on 2 December 2022.
2. These criteria become valid and effective on the day of their approval by the Scientific Board of Pavol Jozef Šafárik University in Košice.
3. Upon the entry into effect of these criteria, the General Criteria for Filling the Position of Professor or the Position of Associate Professor at the Faculty of Public Administration, Pavol Jozef Šafárik University in Košice, approved by the Scientific Board of Pavol Jozef Šafárik University on 26 February 2021 shall cease to be valid and effective.

doc. JUDr. Mgr. Michal Jesenko, PhD.
Dean of the Faculty of Public Administration
at Pavol Jozef Šafárik University in Košice