# UNIVERZITA PAVLA JOZEFA ŠAFÁRIKA V KOŠICIACH

# Lekárska fakulta



Specific Conditions for Filling the Functional Positions of Professors in the Fields of Study: General Medicine, Dental Medicine, Pharmacology, Public Health at the Faculty of Medicine, Pavol Jozef Šafárik University in Košice

# Article I Introductory provisions

- 1. The applicant for a functional position of professor at the Faculty of Medicine, Pavol Jozef Šafárik University in Košice (hereinafter UPJŠ FM) must meet the currently applicable General Criteria for Filling the Functional Positions of Professors and Associate Professors at the Faculty of Medicine, Pavol Jozef Šafárik University in Košice, as well as minimum criteria for pedagogical, research, or artistic activity under Section 77(3) of Act No. 131/2002 Coll. on Higher Education Institutions and on amendments of and supplements to certain acts, as amended (hereinafter "Higher Education Institutions Act").
- 2. In addition to the general criteria for filling the functional positions of professors and the minimum criteria for pedagogical, research or artistic activity under Section 77(3) of the Higher Education Institutions Act, the applicant for the functional position of professor at the UPJŠ FM must meet the specific conditions for filling the functional positions of professors at UPJŠ FM specified herein.
- 3. A prerequisite for the functional position of professor is the fulfilment of the criteria resulting from the required level of criteria for the award of the title of professor at Pavol Jozef Šafárik University in Košice, in force at the time of filling the functional position of professor. In the event that Pavol Jozef Šafárik University has not been granted the right to conduct the habilitation proceedings and the proceedings for appointment of professors in the respective field of study, the criteria of another higher education institution in the Slovak Republic in the respective filed of the habilitation and inauguration proceedings or in other related field assigned to the respective field of study are used as standard to meet this requirement.

# Article II Qualification requirements

- 1. The applicant holds a third-level university degree.
- 2. The applicant is scientifically and pedagogically active in the respective field of in the related field of the habilitation and inauguration proceedings at a higher education institution.

# Article III Pedagogical activity

 The minimum condition for the initiation of the procedure for filling the functional position of professor is the performance of pedagogical activity for at least six years from obtaining the third-level university degree in the study programmes of the field of study to which the field of habilitation and inauguration proceedings is assigned.

Only the period during which the applicant has been employed by a higher education institution is taken into account as the performance of pedagogical acidity, i.e. at least

- a) three years for a shorter working time in the extent of at least 1/3 of the stipulated weekly working time (including abroad) or has performed pedagogical activity in the extent that corresponds to 50 % of the direct teaching standard of an assistant professor set out in the internal regulation of UPJŠ, and
- b) three years for a shorter working time in the extent of at least 1/2 of the stipulated weekly working time (including abroad) or has performed pedagogical activity in the extent that corresponds to 50 % of the direct teaching standard of an associate professor set out in the internal regulation of UPJŠ.

The applicant has performed pedagogical activity to the required extent and structure through some of the following activities and outputs: led lectures (including lectures of the compulsory course), exercises, seminars, evaluated students, including at state examinations, supervised and opposed final theses at the second and third level of higher education, participated in designing the study materials, in the development of the quality of study programmes, led gifted students of secondary schools and universities in subject clubs or competitions (e.g. subject Olympiads, high-school professional activities, student scientific professional activities), led a team in educational development projects.

- 2. Demonstration that the applicant has participated in the development of education or a study programme through the outputs of pedagogical activity in the form of the creation of study materials (university textbook or chapter in a university textbook, teaching material, lecture materials or textual aid, educational film, e-learning course containing the content, distribution and management component of instruction in the relevant field of study, introduction of new units into the study programme, teaching software, and teaching aids).
- 3. Demonstration of some other relevant activities related to education, e.g. by membership of professional committees, bodies and councils focused on higher education, lecture stays abroad of the total of at least 20 days (e.g. ERASMUS mobility teaching), organization or professional guarantee of educational activities (workshop, exhibition, field trip, etc.), demonstrating the development of language, pedagogical or digital skills and competences, creating teaching case studies, awards for pedagogical activities, involvement in lifelong learning, conducting accredited courses, consulting attestation theses, etc.).
- 4. The minimum threshold values of measurable indicators by individual fields of habilitation and inauguration proceedings are stated in **Annex 1**.

# Article IV Creative activity

- 1. The following criteria are required to be fulfilled regarding creative activity:
  - a) experience and results regarding creative activity, in particular: leading research or artistic teams, organizing scientific or artistic events, solving research tasks, implementing technical or artistic projects, patents and certificates of authorship, inventions and technical works, performing research, development, artistic or other creative activities in the workplace and publishing the results in the form of scientific works or artistic outputs or artistic performances or other outputs of creative activity in the number, structure, scope, intensity, degree of authorial contribution, and quality corresponding to international standards and particularities in the relevant field of habilitation and inauguration proceedings;
  - b) influence on the development of the relevant field of habilitation and inauguration proceedings by creating a scientific school or art school or an original, generally recognized group that builds on the outputs of their creative activity, at least by training and supervising doctoral students in the field of study to which the field of habilitation and inauguration proceedings is assigned;

- c) demonstration that the applicant is recognized as a scientific authority in professional circles or a an artistic authority in artistic circles in the relevant field of habilitation and inauguration proceedings, their scientific works or works of art or artistic performances have also achieved international recognition, for example by completing lecture stays abroad, but especially by demonstrating responses to scientific publications or artistic outputs and performances or other outputs of creative activity in the number, structure and other attributes corresponding to international standards and particularities in the relevant field of habilitation and inauguration proceedings (responses also from abroad are required, self-citations are excluded);
- 2. The minimum threshold values of measurable indicators by individual fields of habilitation and inauguration proceedings are set out in Annex 1 hereto. Published scientific works or artistic outputs or artistic performances or other outputs of creative activity and responses thereto are documented by an extract from the academic library certified by a responsible employee thereof.

# Article V Additional requirements

- 1. The applicant submits for the selection procedure a professional curriculum vitae, officially certified copies of documents proving the attained level of education, documents confirming the award of scientific-pedagogical and academic titles, and documents proving fulfilment of the criteria for filling the functional position of professor under Annex 2: Overview of fulfilment of the criteria for filling the functional position of professor.
- 2. The applicant is required to provide evidence of meeting the criteria by submitting, depending on the type of criterion, confirmation of the period of educational activity, a list of publications and responses thereto in a structure that allows verification of fulfilment of individual criteria, confirmation of participation in research and other projects.

# Article VI Final provisions

- These Conditions for Filling the Functional Positions of Professors were approved by the Scientific Board of Pavol Jozef Šafárik University in Košice on 17 March 2023 on the proposal of the Scientific Board of UPJŠ FM. The Scientific Board of UPJŠ FM discussed these criteria on 29 November 2022.
- 2. These Conditions for Filling the Functional Positions of Professors become valid and effective on the day of their approval by the Scientific Board of Pavol Jozef Šafárik University in Košice.
- 3. Upon entry into effect of these conditions, the Specific Conditions for Filling the Positions of Professors in the Study Fields of General Medicine, Dental Medicine, Pharmacology, and Public Health at Pavol Jozef Šafárik University in Košice approved by the Scientific Board of Pavol Jozef Šafárik University in Košice on 1 October 2021 shall cease to be valid and effective.

prof. MUDr. Peter Jarčuška, PhD. Dean of the Faculty of Medicine Pavol Jozef Šafárik University in Košice

#### Annex 1

**Minimum threshold values of measurable indicators** as one part of the documentation for the evaluation of the fulfilment of the requirements for obtaining **the scientific-pedagogical title of professor** in individual fields of habilitation and inauguration proceedings

Field of study: General Medicine
Field of habilitation and inauguration proceedings:

Anatomy, Histology and Embryology,

Clinical Biochemistry,

Normal and Pathological Physiology

### 1. Pedagogical activity

- a) direct teaching of 840 hours since obtaining the third-level university degree (lectures, seminars, practical or clinical exercises);
- 1 university textbook or chapter in a university textbook (at least 3 AHs in total); or two of the following pedagogical activities: university lecture materials (minimum 3 AHs), chapter in lecture materials (minimum 3 AHs), educational film (minimum 15 minutes);
- c) 8 pedagogical outputs or activities from the following: completion of ERASMUS teaching abroad; introduction of a new unit of a study programme; supervisor of one bachelor's or diploma thesis; an opponent's report for one bachelor's or diploma thesis; opponent's report for one thesis for a dissertation examination; an opponent's report for a dissertation or habilitation thesis; the development of a series of slides (minimum 40 slides) listed on the Mefanet portal; preparation of one teaching case study listed on the UPJŠ FM portal; organization of a pedagogical workshop or seminar outside the teaching process at UPJŠ FM; leading an SSPA or HSPA club with a presentation at a scientific conference; membership of the state examination committee for the academic year; lecture in a postgraduate education course; guarantor of specialization/certification studies; membership of the teaching staff for the specialization/certification examination; development of one work aid for the simulator unit of the Faculty of Medicine; obtaining one award for pedagogical activities:
- d) supervision of one successfully completed doctoral student and one doctoral student after a successful dissertation examination.

- 40 original scientific papers, 20 of which published in journals with an assigned impact factor; of the total number of scientific papers, a maximum of 20% published in peer-reviewed proceedings, the rest published in foreign or national scientific journals;
- b) 30 other scientific activities from the following: monograph/scientific monograph; one chapter in a monograph/scientific monograph; one lecture at a foreign or national scientific or professional conference; one poster at a foreign or national professional conference; one participation in a grant project; one membership of an organizational or scientific committee of a professional or scientific conference (symposia, monothematic day, etc.); membership of the editorial board of a national or foreign journal; the position of Lead Guest Editor/Guest Editor in one issue of a foreign or national journal; preparation of one peer review of a scientific paper in a journal registered in the Web of Science; membership of a committee or section committee or of the supervisory board of a foreign or national professional society for one year; one peer review for the grant agency VEGA, KEGA APVV or other relevant foreign or national grant agency; one peer review for a paper in a journal registered in the Web of Science database;
- c) 20 original scientific papers as the first or corresponding author, 8 of which in journals with an assigned impact factor;
- the total impact factor in papers where the applicant for the inauguration proceedings is the first or corresponding author is 12.0;
- e) 50 responses registered in WoS or Scopus citation databases.

Field of study: General Medicine
Field of habilitation and inauguration proceedings: **Epidemiology, Internal diseases,** 

### 1. Pedagogical activity

Neurology

- a) direct teaching of 840 hours since obtaining the third-level university degree (lectures, seminars, practical or clinical exercises);
- b) 1 university textbook or chapter in a university textbook (at least 3 AHs in total); or two of the following pedagogical activities: university lecture materials (minimum 3 AHs), chapter in lecture materials (minimum 3 AHs), educational film (minimum 15 minutes);
- c) 8 pedagogical outputs or activities from the following: completion of ERASMUS teaching abroad; introduction of a new unit of a study programme; supervisor of one bachelor's or diploma thesis; an opponent's report for one bachelor's or diploma thesis; opponent's report for one thesis for a dissertation examination; an opponent's report for a dissertation or habilitation thesis; the development of a series of slides (minimum 40 slides) listed on the Mefanet portal; preparation of one teaching case study listed on the UPJŠ FM portal; organization of a pedagogical workshop or seminar outside the teaching process at UPJŠ FM; leading an SSPA or HSPA club with a presentation at a scientific conference; membership of the state examination committee for the academic year; lecture in a postgraduate education course; guarantor of specialization/certification studies; membership of the teaching staff for the specialization/certification examination; development of one work aid for the simulator unit of the Faculty of Medicine; obtaining one award for pedagogical activities;
- supervision of one successfully completed doctoral student and one doctoral student after a successful dissertation examination.

- a) 40 original scientific papers, 10 of which published in journals with an assigned impact factor; of the total number of scientific papers, a maximum of 20% published in peer-reviewed proceedings, the rest published in foreign or national scientific journals;
- b) 30 other scientific activities from the following: monograph/scientific monograph; one chapter in a monograph/scientific monograph; one lecture at a foreign or national scientific or professional conference; one poster at a foreign or national professional conference; one participation in a grant project; one membership of an organizational or scientific committee of a professional or scientific conference (symposium, monothematic day, etc.); membership of the editorial board of a national or foreign journal; the position of Lead Guest Editor/Guest Editor in one issue of a foreign or national journal; preparation of one peer review of a scientific paper in a journal registered in the Web of Science; membership of a committee or section committee or of the supervisory board of a foreign or national professional society for one year; one peer review for the grant agency VEGA, KEGA APVV or another relevant foreign or national grant agency; one peer review for a paper in a journal registered in the Web of Science database:
- c) 20 original scientific papers as the first or corresponding author, 5 of which published in journals with an assigned impact factor;
- d) the total impact factor in papers where the applicant for the inauguration proceedings is the first or corresponding author is 7.5;
- e) 50 responses registered in WoS or Scopus citation databases.

Field of study: General Medicine

Field of habilitation and inauguration proceedings:

Gynaecology, Surgery, Paediatrics

### 1. Pedagogical activity

- a) direct teaching of 840 hours since obtaining the third-level university degree (lectures, seminars, practical or clinical exercises);
- b) 1 university textbook or chapter in a university textbook (at least 3 AHs in total); or two of the following pedagogical activities: university lecture materials (minimum 3 AHs), chapter in lecture materials (minimum 3 AHs), educational film (minimum 15 minutes);
- c) 8 pedagogical outputs or activities from the following: completion of ERASMUS teaching abroad; introduction of a new unit of a study programme; supervisor of one bachelor's or diploma thesis; an opponent's report for one bachelor's or diploma thesis; opponent's report for one thesis for a dissertation examination; an opponent's report for a dissertation or habilitation thesis; the development of a series of slides (minimum 40 slides) listed on the Mefanet portal; preparation of one teaching case report listed on the UPJŠ FM portal; organization of a pedagogical workshop or seminar outside the teaching process at UPJŠ FM; leading an SSPA or HSPA club with a presentation at a scientific conference; membership of the state examination committee for the academic year; lecture in a postgraduate education course; guarantor of specialization/certification studies; membership of the teaching staff for the specialization/certification examination; development of one work aid for the simulator unit of the Faculty of Medicine; obtaining one award for pedagogical activity;
- supervision of one successfully completed doctoral student and one doctoral student after a successful dissertation examination.

- a) 40 original scientific papers, 7 of which published in journals with an assigned impact factor; of the total number of scientific papers, a maximum of 20% published in peer-reviewed proceedings, the rest published in foreign or national scientific journals;
- b) 30 other scientific activities from the following: monograph/scientific monograph; one chapter in a monograph/scientific monograph; one lecture at a foreign or national scientific or professional conference; one poster at a foreign or national professional conference; one participation in a grant project; one membership of the organizing or scientific committee of a professional or scientific conference (symposium, monothematic day, etc.); membership of the editorial board of a national or foreign journal; the position of Lead Guest Editor/Guest Editor in one issue of a foreign or national journal; preparation of one peer review of a scientific paper in a journal registered in the Web of Science; membership of a committee or section committee or of the supervisory board of a foreign or national professional society for one year; one peer review for the grant agency VEGA, KEGA APVV or another relevant foreign or national grant agency; one peer review for a paper in a journal registered in the Web of Science database;
- c) 20 original scientific papers as the first or corresponding author, 5 of which published in journals with an assigned impact factor;
- d) The total impact factor in papers where the applicant for the inauguration proceedings is the first or corresponding author is 5.0;
- e) 10 responses registered in the WoS or Scopus citation databases:
- f) 30 other responses in foreign publications (also outside the WoS or Scopus databases).

Field of study: General Medicine

Field of habilitation and inauguration proceedings:

#### **Dental Medicine**

### 1. Pedagogical activity

- a) direct teaching of 840 hours since obtaining the third-level university degree (lectures, seminars, practical or clinical exercises);
- b) 1 university textbook or chapter in a university textbook (at least 3 AHs in total); or two of the following pedagogical activities: university lecture materials (minimum 3 AHs), chapter in lecture materials (minimum 3 AHs), educational film (minimum 15 minutes);
- c) 8 pedagogical outputs or activities from the following: completion of ERASMUS teaching abroad; introduction of a new unit of a study programme; supervisor of one bachelor's or diploma thesis; an opponent's report for one bachelor's or diploma thesis; opponent's report for one thesis for a dissertation examination; an opponent's report for a dissertation or habilitation thesis; the development of a series of slides (minimum 40 slides) listed on the Mefanet portal; preparation of one teaching case report listed on the UPJŠ FM portal; organization of a pedagogical workshop or seminar outside the teaching process at UPJŠ FM; leading an SSPA or HSPA club with a presentation at a scientific conference; membership of the state examination committee for the academic year; lecture in a postgraduate education course; guarantor of specialization/certification studies; membership of the teaching staff for the specialization/certification examination; development of one work aid for the simulator unit of the Faculty of Medicine; obtaining one award for pedagogical activity;
- d) supervision of one successfully completed doctoral student and one doctoral student after a successful dissertation examination.

- 40 original scientific papers, 7 of which published in journals with an assigned impact factor; of the total number of scientific papers, a maximum of 20% published in peer-reviewed proceedings, the rest published in foreign or national scientific journals;
- b) 30 other scientific activities from the following: monograph/scientific monograph; one chapter in a monograph/scientific monograph; one lecture at a foreign or national scientific or professional conference; one poster at a foreign or national professional conference; one participation in a grant project; one membership of the organizing or scientific committee of a professional or scientific conference (symposium, monothematic day, etc.); membership of the editorial board of a national or foreign journal; the position of Lead Guest Editor/Guest Editor in one issue of a foreign or national journal; preparation of one peer review of a scientific paper in a journal registered in the Web of Science; membership of a committee or section committee or of the supervisory board of a foreign or national professional society for one year; one peer review for the grant agency VEGA, KEGA APVV or another relevant foreign or national grant agency; one peer review for a paper in a journal registered in the Web of Science database;
- c) 20 original scientific papers as the first or corresponding author, 5 of which published in journals with an assigned impact factor;
- d) the total impact factor in papers where the applicant for the inauguration proceedings is the first or corresponding author is 5.0;
- e) 10 responses registered in the WoS or Scopus citation databases;
- f) 30 other responses in foreign publications (also outside the WoS or Scopus databases).

Field of study: Pharmacy

Field of habilitation and inauguration proceedings:

## Pharmacology

### 1. Pedagogical activity

- a) direct teaching of 840 hours since obtaining the third-level university degree (lectures, seminars, practical or clinical exercises);
- b) 1 university textbook or chapter in a university textbook (at least 3 AHs in total); or two of the following pedagogical activities: university lecture materials (minimum 3 AHs), chapter in lecture materials (minimum 3 AHs), educational film (minimum 15 minutes);
- c) 8 pedagogical outputs or activities from the following: completion of ERASMUS teaching abroad; introduction of a new unit of a study programme; supervisor of one bachelor's or diploma thesis; an opponent's report for one bachelor's or diploma thesis; opponent's report for one thesis for a dissertation examination; an opponent's report for a dissertation or habilitation thesis; the development of a series of slides (minimum 40 slides) listed on the Mefanet portal; preparation of one teaching case report listed on the UPJŠ FM portal; organization of a pedagogical workshop or seminar outside the teaching process at UPJŠ FM; leading an SSPA or HSPA club with a presentation at a scientific conference; membership of the state examination committee for the academic year; lecture in a postgraduate education course; guarantor of specialization/certification studies; membership of the teaching staff for the specialization/certification examination; development of one work aid for the simulator unit of the Faculty of Medicine; obtaining one award for pedagogical activity;
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- b) 30 other scientific activities from the following: monograph/scientific monograph; one chapter in a monograph/scientific monograph; one lecture at a foreign or national scientific or professional conference; one poster at a foreign or national professional conference; one participation in a grant project; one membership of an organizational or scientific committee of a professional or scientific conference (symposia, monothematic day, etc.); membership of the editorial board of a national or foreign journal; the position of Lead Guest Editor/Guest Editor in one issue of a foreign or national journal; preparation of one peer review of a scientific paper in a journal registered in the Web of Science; membership of a committee or section committee or of the supervisory board of a foreign or national professional society for one year; one peer review for the grant agency VEGA, KEGA APVV or other relevant foreign or national grant agency; one peer review for a paper in a journal registered in the Web of Science database;
- c) 20 original scientific papers as the first or corresponding author, 8 of which in journals with an assigned impact factor;
- d) the total impact factor in papers where the applicant for the inauguration proceedings is the first or corresponding author is 12.0;
- e) 50 responses registered in WoS or Scopus citation databases.

Field of study: Public Health

Field of habilitation and inauguration proceedings:

Public Health

### 1. Pedagogical activity

- a) direct teaching of 840 hours since obtaining the third-level university degree (lectures, seminars, practical or clinical exercises);
- b) 1 university textbook or chapter in a university textbook (at least 3 AHs in total); or two of the following pedagogical activities: university lecture materials (minimum 3 AHs), chapter in lecture materials (minimum 3 AHs), educational film (minimum 15 minutes);
- c) 8 pedagogical outputs or activities from the following: completion of ERASMUS teaching abroad; introduction of a new unit of a study programme; supervisor of one bachelor's or diploma thesis; an opponent's report for one bachelor's or diploma thesis; opponent's report for one thesis for a dissertation examination; an opponent's report for a dissertation or habilitation thesis; the development of a series of slides (minimum 40 slides) listed on the Mefanet portal; preparation of one teaching case study listed on the UPJŠ FM portal; organization of a pedagogical workshop or seminar outside the teaching process at UPJŠ FM; leading an SSPA or HSPA club with a presentation at a scientific conference; membership of the state examination committee for the academic year; lecture in a postgraduate education course; guarantor of specialization/certification studies; membership of the teaching staff for the specialization/certification examination; development of one work aid for the simulator unit of the Faculty of Medicine; obtaining one award for pedagogical activities;
- supervision of one successfully completed doctoral student and one doctoral student after a successful dissertation examination.

- 40 original scientific papers, 10 of which published in journals with an assigned impact factor; of the total number of scientific papers, a maximum of 20% published in peer-reviewed proceedings, the rest published in foreign or national scientific journals;
- b) 30 other scientific activities from the following: monograph/scientific monograph; one chapter in a monograph/scientific monograph; one lecture at a foreign or national scientific or professional conference; one poster at a foreign or national professional conference; one participation in a grant project; one membership of an organizational or scientific committee of a professional or scientific conference (symposium, monothematic day, etc.); membership of the editorial board of a national or foreign journal; the position of Lead Guest Editor/Guest Editor in one issue of a foreign or national journal; preparation of one peer review of a scientific paper in a journal registered in the Web of Science; membership of a committee or section committee or of the supervisory board of a foreign or national professional society for one year; one peer review for the grant agency VEGA, KEGA APVV or another relevant foreign or national grant agency; one peer review for a paper in a journal registered in the Web of Science database;
- c) 20 original scientific papers as the first or corresponding author, 5 of which published in journals with an assigned impact factor;
- d) the total impact factor in papers where the applicant for the inauguration proceedings is the first or corresponding author is 7.5;
- e) 50 responses registered in WoS or Scopus citation databases.

#### Annex 2

## Overview of the fulfilment of the criteria for filling the functional position of *professor*in the study field

(template)

		Requirement <sup>§</sup>	Fulfilled by applicant
1. Pedagogical activity		· ·	
Minimum number of years pedagogical activity since third-level university degree.	obtaining		
b) Total number of pedagogic activities <sup>1</sup>	al		
c) Number of successfully confinal (diploma) theses	mpleted		
d) Total number of outputs of pedagogical activity <sup>2</sup>			
2. Creative activity			
a) Total number of outputs of activity <sup>3</sup>	creative		
b) Degree of authorial contrib	ution <sup>4</sup>		
c) Qualitative indicator of outports creative activity 5	outs of		
d) Responses in WoS or SCC citation databases	PUS		
e) Responses in foreign publi (also outside WoS, SCOPU databases)			

In Košice, date

MUDr. Name Surname, PhD.

Under Annex 1 to Rector's Decision No. 2/2021, determining the criteria for obtaining the scientific-pedagogical titles and the artistic-pedagogical titles of associate professor and professor at Pavol Jozef Šafárik University in Košice.

<sup>&</sup>lt;sup>1</sup> Each field of H&I proceedings shall state the minimum total number, structure, or degree of involvement of the applicant in the pedagogical activities.

<sup>&</sup>lt;sup>2</sup> Each field of H&I proceedings shall state the minimum total number, structure, scope and degree of involvement of the applicant in the outputs of pedagogical activity.

Each field of H&I proceedings shall define which outputs of creative activity and in what structure and scope these outputs will contribute to the total number of outputs of creative activity.

<sup>&</sup>lt;sup>4</sup> Each field of H&I proceedings shall state the method of evaluating the degree of authorial contribution.

Each field of H&I proceedings shall state the method of evaluating the qualitative indicator of the outputs of creative activity.