



Specific Conditions for Filling the Functional Positions of Professors in the Field of Law

Article I

Qualification requirements

1. The applicant must be scientifically and pedagogically active in the field of education and science specified in the notification of announcement of selection procedure for the functional position of professor.
2. The applicant must demonstrate the fulfilment of the criteria for the award of the scientific-pedagogical title of professor as specified in the standards of the habilitation and inauguration proceedings. If Pavol Jozef Šafárik University in Košice has been granted the rights to conduct inauguration proceedings in the field of the habilitation and inauguration proceedings corresponding to the defined area of science and education, the applicant must demonstrate the fulfilment of the criteria valid at the university for the given field. If Pavol Jozef Šafárik University in Košice has not been granted the rights to conduct inauguration proceedings in the field of the habilitation and inauguration proceedings corresponding to the defined area of science and education, the applicant must demonstrate the fulfilment of the criteria for obtaining the scientific-pedagogical title valid at another higher education institution in the Slovak Republic that has been granted such right. If Pavol Jozef Šafárik University in Košice has been granted the rights to conduct inauguration proceedings in a field of the habilitation and inauguration proceedings that is defined more broadly than the area of science and education for which the functional position of professor is being filled, the applicant must meet the university's criteria applicable to that broader field of the habilitation and inauguration proceedings.
3. The applicant must meet also other requirements arising from Act No.131/2002 Coll. on Higher Education Institutions, as amended, the General criteria for Filling the Functional Positions of Professors and Associate Professors at the Faculty of Law, Pavol Jozef Šafárik University in Košice, as well as the specific conditions specified herein. In the event that the Ministry of Education, Science, Research and Sport of the Slovak Republic issues the Minimum Criteria for Pedagogical, Research, Development or Artistic Activity, the applicant must also meet such minimum criteria.
4. Meeting the criteria for filling the functional position of professor does not constitute a legal entitlement to be awarded the functional position.

Article II

Pedagogical activity

1. The minimum condition for filling the functional position of professor is the performance of pedagogical activity for at least three years at the functional position of associate professor

in the defined area of science and education. Only the period during which the applicant has been employed by a higher education institution, namely for at least a shorter working time in the extent of at least one half of the stipulated weekly working time (including abroad) or has performed pedagogical activity in the extent that corresponds to 50% of direct teaching standard of an associate professor is taken into account as the performance of pedagogical activity. The applicant has performed pedagogical activity to the required extent and structure through some of the following activities and outputs: in particular, has led lectures, including lectures of the compulsory course, exercises, seminars, evaluated students, including at state examinations, supervised and opposed final theses at the second and third level of higher education, participated in designing the study materials, in the development of the quality of study programmes, led gifted students of secondary schools and universities in subject clubs or competitions (e.g. subject Olympiads, high-school professional activities, student scientific professional activities, artistic activities), led a team in educational development projects.

2. Demonstration that the applicant has participated in the development of education or a study programme through the outputs of pedagogical activity in the form of the creation of study materials (university textbook or chapter in a university textbook, teaching material, lecture materials or textual aid, educational film, e-learning course containing the content, distribution and management component of instruction in the relevant field of study, introduction of new units into the study programme, teaching software, and teaching aids).
3. Demonstration of some other relevant activities related to education, e.g. by membership of professional committees, bodies and councils focused on higher education, lecture stays abroad of the total of at least 20 days (e.g. ERASMUS+ mobility – teaching), organization or professional guarantee of educational activities (workshop, exhibition, field trip, etc.), demonstrating the development of language, pedagogical or digital skills and competences, creating teaching case studies, awards for pedagogical activity, involvement in lifelong learning, conducting accredited courses, etc.).
4. The minimum threshold values of measurable indicators for pedagogical activity are set out in the table (Annex 1).

Article III **Creative activity**

1. The following criteria are required to be fulfilled regarding creative activity:
 - a) experience and results regarding creative activity corresponding to the defined area of science and education, in particular: leading research teams, organizing scientific events, solving research tasks, implementing research, development or other creative activities in the workplace and publishing the results in the form of scientific works or other outputs of creative activity in the number, structure, scope, intensity, degree of authorial contribution, and quality corresponding to international standards and particularities in the relevant field of habilitation and inauguration proceedings;
 - b) influence on the development of the defined area of science and education by creating a scientific school or an original, generally recognized group that builds on the outputs of their creative activity, at least by training and supervising doctoral students in the field of study corresponding to the defined area of science and education;

- c) demonstration that the applicant is recognized as a scientific authority in professional circles in the relevant defined area of science and education, their scientific works have also achieved international recognition, for example by completing lecture stays abroad, but especially by demonstrating responses to published scientific works or other outputs of creative activity in the number, structure and other attributes corresponding to international standards and particularities in the defined area of science and education (responses also from abroad are required, self-citations are excluded).
2. The minimum threshold values of measurable indicators for creative activity are set out in the table (Annex 1).

Article IV

Application for participation in the selection procedure

1. The applicant for the functional position of professor submits an application for participation in the selection procedure, which contains:
 - a) the applicant's name, surname, titles, permanent residence address, date of birth,
 - b) specification of the functional position being applied for,
 - c) a list of documents and attachments enclosed with the application.
2. The application for the functional position of professor must be accompanied by:
 - a) a structured professional curriculum vitae,
 - b) officially certified copies of documents confirming the level of attained education and the awarded scientific-pedagogical or scientific-qualification degrees (except for applicants employed at the faculty and these documents are already a part of the applicant's personal file),
 - c) a declared overview of fulfilment of the criteria for obtaining the scientific-pedagogical title of professor as specified in the standards for habilitation proceedings and inauguration proceedings,
 - d) certificate issued by a higher education institution confirming the performance of pedagogical activity for the period complying with the minimum requirement (except for applicants employed at the faculty),
 - e) an overview of previous pedagogical activity and the results achieved, including a list of supervised doctoral students,
 - f) a list of all registered publication outputs of the applicant and responses thereto,
 - g) an overview of previous creative activity and the results achieved,
 - h) an overview of the applicant's recognition in professional circles and of the applicant's international recognition,
 - i) a sworn declaration that, upon taking up the position, the applicant is not employed by another higher education institution in the position of rector, vice-rector, dean, vice-dean, senior staff member, or in a similar role at a higher education institution abroad, and that the applicant is not a person responsible for a study programme at another higher education institution.

Article III

Final provisions

1. These Conditions for Filling the Functional Positions of Professors were approved by the Scientific Board of Pavol Jozef Šafárik University in Košice on 17 March 2023 on the proposal of the Scientific Board of the Faculty of Law, Pavol Jozef Šafárik University in Košice, which discussed this document on 28 February 2023.

2. These Conditions for Filling the Functional Positions of Professors become valid and effective on the day of their approval by the Scientific Board of Pavol Jozef Šafárik University in Košice.
3. Upon entry into effect of these conditions, the Specific Conditions for Filling the Functions of Professors in the Field of Law at the Faculty of Law, Pavol Jozef Šafárik University in Košice, approved by the Scientific Board of Pavol Jozef Šafárik University on 1 October 2021 shall cease to be valid and effective.

doc. JUDr. Miroslav Štrkolec, PhD.
Dean

Annex : Overview of criteria to fill the functional position of professor

	Requirement		Fulfilled by applicant
<i>Study field</i>	Law	Explanations	
1. Pedagogical activity			
a) Minimum number of years of pedagogical activity in the functional position of associate professor in the defined area of science and education	3		
b) Total number of pedagogical activities ¹	10 ¹ +2 ²)	1) Number of acceptable pedagogical activities from the following: 1) conducting lectures in compulsory courses for each course separately for at least 3 academic years, 2) conducting student assessment for each course separately for at least 3 academic years, 3) participation in state examination committees for each subject of the state examination separately for at least 3 academic years, 4) supervising and opposing diploma theses for at least 3 academic years, 5) opposing rigorous theses for at least 3 academic years, 6) opposing dissertations for each separately, 7) creating study material other than the one evaluated as part of the output of the pedagogical activity (point 1, letter e), e.g. podcast, e-learning course, collection of case studies, etc. for each material separately, 8) providing consultations for students for at least 3 academic years, 9) performing the activity of a consultant within the faculty or Czech-Slovak round of SSPA or the activities of a member of the committee for the evaluation of the faculty or Czech-Slovak round of SSPA for each activity separately, 10) leading a team in an educational development project. 2) Number of acceptable pedagogical activities in the form of creation of study materials (university textbook or chapter in a university textbook, teaching text – lecture materials or textual aid, e-learning course containing the content, distribution and management component of education regarding law, introduction of new units into the study programme, teaching aids).	
c) Number of successfully completed doctoral students	1+1 ³)	3) Number of successfully completed doctoral students + number of doctoral students after a successful dissertation examination.	
d) Number of opposed dissertation theses	3		
e) Total number of outputs of pedagogical activity ²	3 ⁴)	4) Number of outputs of pedagogical activity consisting of 1) the creation of a university textbook, university textbooks, textual aids or chapters in them to the extent of at least 3 AHs, 2) the creation of a comprehensive e-learning course containing the content, distribution and management component of education regarding law, 3) the creation and provision of teaching of a new course included within the study programme, while the obligatory output of at least one output must be the creation of a university textbook or chapters in university textbook in the minimum range of 3 AHs.	
2. Creative activity			

a) Total number of outputs of creative activity ³	3 ⁵)+2 ⁶)+40(8) 7)	5) Number of participations in implementation of research projects financed from external resources, in at least one of them as a principal investigator or deputy principal investigator. The requirement of leading a project may be replaced by leading the creation of a draft law, constitutional law or constitution upon the request of a public authority, or leading the preparation of an expert opinion for the needs of a state authority or an international organization, or by leading the creation of a draft of a significant decision of the Constitutional Court of the Slovak Republic, the Supreme Court or a court of an international organization upon their request. 6) Number of scientific monographs or chapters in one scientific monograph of at least 3 AHs. 7) Number of published peer-reviewed original scientific papers, of which the number in brackets indicates the minimum number of such papers published abroad or in an international language.	
b) Degree of authorial contribution ⁴	25 ⁸)	8) Number of peer-reviewed original scientific papers, of which the applicant is a co-author of at least 50% or is the head of the team of authors, if the percentage cannot be clearly determined.	
c) Qualitative indicator of outputs of creative activity ⁵	6 ⁹)	9) Number of peer-reviewed original scientific works published as 1) a scientific article in a foreign scientific journal, as 2) a scientific article in a national scientific journal registered in the Web of Science, Scopus, ERIH+ databases, as 3) a scientific monograph published in a reputable foreign publisher, as a 4) chapter in a scientific monograph published in a reputable foreign publisher, or as 5) an original scientific paper in an anthology published in a foreign publisher registered in Web databases. of Science, Scopus, ERIH+.	
d) Responses registered in WoS, SCOPUS citation databases	5		
e) Responses in foreign publications (also outside WOS, SCOPUS databases)	10		