

**Specific Conditions for Filling the Functional Position of Professor
at the Faculty of Public Administration,
Pavol Jozef Šafárik University in Košice**

Article I
Qualification requirements

1. The applicant must be scientifically and pedagogically active in the field of education and science specified in the notification of announcement of selection procedure for the functional position of professor.
2. The applicant must demonstrate the fulfilment of the criteria for awarding the scientific-pedagogical title of professor as specified in the standards of the habilitation and inauguration proceedings. If Pavol Jozef Šafárik University in Košice has been granted the rights to conduct inauguration proceedings in the field of the habilitation and inauguration proceedings corresponding to the defined field of science and education, the applicant must demonstrate the fulfilment of the criteria valid at the university for the given field. If Pavol Jozef Šafárik University in Košice has not been granted the rights to conduct inauguration proceedings in the field of the habilitation and inauguration proceedings corresponding to the defined field of science and education, the applicant must demonstrate the fulfilment of the criteria for awarding the scientific-pedagogical title valid at another higher education institution in the Slovak Republic that has been granted such right. If Pavol Jozef Šafárik University in Košice has been granted the rights to conduct inauguration proceedings in a field of the habilitation and inauguration proceedings that is defined more broadly than the field of science and education for which the functional position of professor is being filled, the applicant must meet the university's criteria applicable to that broader field of the habilitation and inauguration proceedings.
3. The applicant must meet also other requirements arising from Act No.131/2002 Coll. on Higher Education Institutions, as amended, the General criteria for Filling the Functional Positions of Professors and Associate Professors at Pavol Jozef Šafárik University in Košice, as well as these Specific Conditions for Filling the Functional Positions of Professors. In the event that the Ministry of Education, Science, Research and Sport of the Slovak Republic issues the Minimum Criteria of Pedagogical, Research, Development or Artistic Activity, the applicant must meet also these criteria.
4. Meeting the criteria for filling the functional position of professor does not constitute a legal entitlement to be awarded the functional position.

Article II

Application for participation in the selection procedure

1. The applicant for the functional position of professor submits an application for participation in the selection procedure, which contains:
 - a) the applicant's name, surname, titles, permanent residence address, date of birth,
 - b) specification of the functional position being applied for,
 - c) a list of documents and attachments enclosed with the application.
2. The application for the functional position of professor must be accompanied by:
 - a) a structured professional curriculum vitae,
 - b) officially certified copies of documents confirming the level of attained education and the awarded scientific-pedagogical or scientific-qualification degrees (except for applicants employed at this faculty and these documents are already a part of the applicant's personal file),
 - c) the applicant is required to provide evidence of meeting the criteria by submitting, depending on the type of criterion, confirmation of the period of educational activity, a list of publications and responses thereto in a structure that allows verification of fulfilment of individual criteria, confirmation of participation in research and other projects,
 - d) a sworn declaration that, upon taking up the position, the applicant is not employed by another higher education institution in the position of rector, vice-rector, dean, vice-dean, senior staff member, or in a similar role at a higher education institution abroad, and that the applicant is not a person responsible for a study programme at another higher education institution.

Article III

Final provisions

1. These Conditions for Filling the Functional Positions of Professors were approved by the Scientific Board of Pavol Jozef Šafárik University in Košice on 17 March 2023 on the proposal of the Scientific Board of Pavol Jozef Šafárik University, Faculty of Public Administration, which discussed these criteria on 2 December 2022.
2. These Conditions for Filling the Functional Positions of Professors become valid and effective on the day of their approval by the Scientific Board of Pavol Jozef Šafárik University in Košice.
3. Upon entry into effect of these conditions, the Specific Conditions for Filling the Positions of Professors at the Faculty of Public Administration, Pavol Jozef Šafárik University, approved by the Scientific Board of UPJŠ on 1 October 2021 shall cease to be valid and effective.

doc. JUDr. Mgr. Michal Jesenko, PhD.
Dean of the Faculty of Public Administration
Pavol Jozef Šafárik University in Košice