



Specific Conditions
for Filling the Functional Positions of Professors in the study fields
Philology, Political Sciences, Psychology, Philosophy, Historical Sciences and Social Work
at the Faculty of Arts, Pavol Jozef Šafárik University in Košice

Article I
Qualification requirements

1. A prerequisite for the functional position of professor is the fulfilment of the requirements set out in the Criteria for Obtaining the Scientific-Pedagogical Title of Professor at Pavol Jozef Šafárik University in Košice (hereinafter "UPJŠ") in force at the time of filling the functional position of professor; If Pavol Jozef Šafárik University in Košice has not been granted the rights to conduct inauguration proceedings in the respective study field, the criteria of another higher education institution in the Slovak Republic in the respective field of habilitation and inauguration proceedings or in another related field assigned to the respective study field are used as standard to meet this requirement.

Article II
Pedagogical activity

1. The minimum condition for the filling the functional position of professor is the **performance of pedagogical activity** for at least three years from obtaining the title of associate professor in **the study programmes of the field of study to which the field of habilitation and inauguration proceedings is assigned**. Only the period during which the applicant has been employed by a higher education institution is taken into account for the performance of pedagogical activity, namely for at least a shorter working time of at least half of the stipulated weekly working time (including abroad) or has performed pedagogical activity in the extent that corresponds to 50% of the direct teaching standard of an associate professor. The applicant has performed pedagogical activity to the required extent and structure through some of the following **activities and outputs**: in particular, **has led lectures, including lectures of the compulsory course, exercises, seminars,**

evaluated students, including at state examinations, supervised and opposed final theses at the second and third level of higher education, participated in designing the study materials, in the development of the quality of study programmes, led gifted students of secondary schools and universities in subject clubs or competitions (e.g. subject Olympiads, high-school professional activities, student scientific professional activities, artistic activities), led a team in educational development projects.

2. Demonstration that the applicant has participated in the development of education or a study programme through **the outputs of pedagogical activity in the form of the creation of study materials (university textbook or chapter in a university textbook, teaching material, lecture materials or textual aid, educational film, e-learning course containing the content, distribution and management component of instruction in the relevant field of study, introduction of new units into the study programme, teaching software, and teaching aids).**
3. Demonstration of some **other relevant activities related to education**, e.g. by membership of professional committees, bodies and councils focused on higher education, lecture stays abroad of the total of at least 20 days (e.g. ERASMUS mobility – teaching), organization or professional guarantee of educational activities (workshop, exhibition, field trip, etc.), demonstrating the development of language, pedagogical or digital skills and competences, creating teaching case studies, awards for pedagogical activity, involvement in lifelong learning, conducting accredited courses, etc.).
4. **The minimum threshold values of measurable indicators** by individual fields of habilitation and inauguration proceedings are set out in the table (Annex 1).

Article III

Creative activity

1. The following criteria are required to be fulfilled regarding creative activity:
 - a) **experience and results regarding creative activity**, in particular: leading research teams, organizing scientific events, solving research tasks, implementing research, development or other creative activities in the workplace and publishing the results in the form of scientific works or other outputs of creative activity **in the number, structure, scope, intensity, degree of authorial contribution, and quality corresponding to international standards** and particularities in the relevant field of habilitation and inauguration proceedings;
 - b) **influence on the development of the relevant field of habilitation and inauguration proceedings by creating a scientific school** or an original, generally recognized group that builds on the outputs of their creative activity, at least by training and supervising doctoral students in the field of study to which the field of habilitation and inauguration proceedings is

assigned;

- c) **demonstration that the applicant is recognized as a scientific authority in professional circles in the relevant field of habilitation and inauguration proceedings**, their scientific works have also achieved responses to published scientific works international recognition, for example by completing **lecture stays abroad**, but especially by demonstrating **responses to published scientific works** or other outputs of creative activity **in the number, structure and other attributes corresponding to international standards** and particularities in the relevant field of habilitation and inauguration proceedings (responses also from abroad are required, self-citations are excluded).

- 2. **The minimum threshold values of measurable indicators** by individual fields of habilitation and inauguration proceedings are set out in the table (Annex 1). Published scientific works or other outputs of creative activity and responses to published scientific works or other outputs of creative activity are documented by an extract from the UPJŠ University Library certified by a responsible employee thereof. In the case of employees of UPJŠ, it is an extract from the UPJŠ University Library certified by a responsible employee thereof. In the case of higher education institutions that are contributors to the Central Register of Publication Activities, it is the output from the relevant academic library verified by the Vice-Dean whose competence is the scientific and research activities of the faculty, or by the dean of the relevant faculty of the university. In the case of other applicants whose publication activities and responses are processed on the basis of a bibliographic registration contract, it is an extract from the UPJŠ University Library certified by a responsible employee thereof.

Article IV

Additional requirements

- 1. The applicant submits for the selection procedure a professional curriculum vitae, officially certified copies of documents proving the attained level of education, documents confirming the award of scientific-pedagogical and academic titles, and documents proving fulfilment of the criteria for filling the functional position of professor under Annex 1.
- 2. The applicant is required to provide evidence of meeting the criteria by submitting, depending on the type of criterion, confirmation of the period of educational activity, a list of publications and responses thereto in a structure that allows verification of fulfilment of individual criteria, confirmation of participation in research and other projects.

Article V
Final provisions

1. These Conditions for Filling the Functional Positions of Professors were approved by the Scientific Board of UPJŠ on 17 March 2023 on the proposal of the Scientific Board of the Faculty of Arts, UPJŠ, which discussed these criteria on 2 December 2022.
2. These Conditions for Filling the Functional Positions of Professors become valid and effective on the day of their approval by the Scientific Board of UPJŠ.
3. Upon entry into effect of these conditions, the Specific Conditions for Filling the Functional Positions of Professors in the Study Fields Philology, Political Sciences, Psychology, Philosophy, Historical Sciences, and Social Work at the Faculty of Arts, UPJŠ approved by the Scientific Board of UPJŠ on 11 March 2022 shall cease to be valid and effective.

prof. PhDr. Oľga Orosová, CSc.
Dean of the Faculty of Arts
Pavol Jozef Šafárik University in Košice

Annex 1

<i>Study field</i>	Philology	Philology	Political Sciences	Psychology	Philosophy	Historical Sciences	Social Work
Field of habilitation and inauguration proceedings	Non-Slovak Languages and Literatures	Literary Science	Political Science	Social Psychology and Psychology of Work	History of Philosophy	Slovak History	Social Work
1. Pedagogical activity							
a) Minimum number of years of pedagogical activity since obtaining the title of associate professor in the study field or in the related field	3	3	3	3	3	3	3
b) Minimum number of semester hours* of direct teaching (lectures and exercises)	60	60	60	60	60	60	60
c) Total number of other pedagogical activities (e.g. supervision of successfully defended bachelor thesis, leading the gifted students, participation in education-related projects)	2	2	2	2	2	2	3
d) Number of successfully completed doctoral students	1+1**	1+1**	1+1**	1+1**	1+1**	1+1**	1+1**
e) Total number of outputs of pedagogical activity	1 university textbook + 2 teaching materials or lecture materials	1 university textbook + 2 teaching materials or lecture materials	1 university textbook + 2 teaching materials or lecture materials	1 university textbook + 2 teaching materials or lecture materials	1 university textbook + 2 teaching materials or lecture materials	1 university textbook + 2 teaching materials or lecture materials	1 university textbook + 2 teaching materials or lecture materials
2. Creative activity							

a) Total number of outputs of creative activity	43 outputs of creative activity, including 3 participations in a scientific grant project	44 outputs of creative activity, including 3 participations in a scientific grant project, in at least one of them as a principal investigator or deputy principal investigator	44 outputs of creative activity, including 3 participations in a scientific grant project, in at least one of them as a principal investigator or deputy principal investigator	43 outputs of creative activity, including 3 participations in a scientific grant project, in at least one of them as a principal investigator or deputy principal investigator	46 outputs of creative activity, including 3 participations in a scientific grant project	43 outputs of creative activity, including 3 participations in a scientific grant project	42 outputs of creative activity, including 3 participations in a scientific grant project, in at least one of them as a principal investigator
b) Degree of authorial contribution	first authorship or a minimum of 40% share in all submitted publication outputs	first authorship or a minimum of 40% share in all submitted publication outputs	first authorship or a minimum of 40% share in all submitted publication outputs	at least 40 % authorship share in 6 original scientific publications registered in WOS/Scopus/ERIH+	first authorship or a minimum of 40% share in all submitted publication outputs	first authorship or a minimum of 40% share in all submitted publication outputs	first authorship or a minimum of 40% share in all submitted publication outputs

c) Qualitative indicator of outputs of creative activity	2 scientific monographs or book publications, 5 original scientific publications registered in WoS/Scopus/ERIH+ or chapters in scientific monographs published in foreign publishers (ABC) or original scientific papers in foreign peer-reviewed scientific proceedings, monographs (AEC); 33 original scientific works of another category or other monographs or book publications	2 scientific monographs, 7 original scientific publications registered in WoS/Scopus/ERIH+ or original scientific papers published in foreign journals, 32 original scientific works of another category; of this number, 3 original scientific works can be replaced by 8 significant artistic outputs created by one author	2 scientific monographs, 7 original scientific publications registered in WoS/Scopus/ERIH+ or original scientific papers published in foreign journals, 32 original scientific works of another category	2 scientific monographs; 6 original scientific publications registered in WoS/Scopus/ERIH+, in which the applicant has at least a 40% share of authorship, and 32 original scientific works of another category	3 scientific monographs or studies of the nature of a monograph, 10 original scientific publications registered in WoS/Scopus/ERIH+ or original scientific papers published in foreign journals, 30 original scientific works of another category	3 monographs or scientific studies in the scope of a monograph, 10 original scientific publications registered in WoS/Scopus/ERIH+ or published in foreign journals, 27 original scientific works of another category, e.g. monographs, chapters in monographs, studies	2 scientific monographs or chapters in scientific monographs within the scope of a scientific monograph, 7 original scientific publications registered in WoS/Scopus/ERIH+ databases or published in foreign journals, 30 original scientific works of another category
d) Responses registered in the WoS, SCOPUS citation databases	8	20 responses in the WoS/Scopus citation databases or in foreign publications (out of the stated number of responses, 6 responses can be replaced by responses to artistic activities)	20 responses registered in the WoS/Scopus citation databases or in foreign publications (also outside the WoS/Scopus databases)	20	10	25 responses in foreign publications (also outside the WoS/Scopus databases)	10
e) Responses in foreign publications (also outside the WOS, SCOPUS databases)	25	-	-	-	15	-	20

* one semester hour means one hour per week in one semester

** supervisor of doctoral students who have successfully defended their dissertation, + another doctoral student after a successful dissertation examination

