

# UNIVERZITA PAVLA JOZEFA ŠAFÁRIKA V KOŠICIACH



**Guarantor:** Rector's office

Košice, 10.12.2021

Č. j.: REK000420/2021- UPA/5436

## **Rector's Decision no. 23/2021**

on the determination of tuition fees, fees associated with studies and on the reimbursement of costs associated with raising qualifications in the academic year 2022/2023 at UPJŠ in Košice  
(hereinafter referred to as the "Fee Regulation")

December 2021

In accordance with para. § 92 of Act no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts as Amended (hereinafter referred to as the "Higher Education Act"), in accordance with the calculation of the basis for determining tuition and fees associated with studies at a public higher education institution, approved by the Ministry of Education and the Slovak Republic. Act no. 126/2015 Coll. on libraries and on the amendment of Act no. 206/2009 Coll. on Museums and Galleries and on the Protection of Objects of Cultural Value and on the Amendment of the Act of the Slovak National Council no. 372/1990 Coll. on offenses as amended by later regulations as amended by Act no. 38/2014 Coll., I hereby

### **issue**

Rector's decision no. 23/2021 on the determination of tuition fees, fees associated with the study and reimbursement of costs associated with the increase of qualifications in the academic year 2022/2023 at UPJŠ in Košice (hereinafter referred to as the "Fee Regulation").

Pursuant to these regulations, the faculties of UPJŠ and the Institute of Physical Education and Sports of UPJŠ in Košice are entitled to require tuition fees and fees associated with studies at UPJŠ in Košice in the academic year 2022/2023 as follows:

### **Art. 1**

#### **Tuition fees in study programmes I. - III. degree**

<b>1.</b>	<b>Tuition fees for students who have exceeded the standard length of study Faculty of Public Administration, Institute of Physical Education and Sports</b>	600,€/ academic year <sup>1</sup> (ďalej len AY)
	Tuition fees for students who have exceeded the standard length of study – Faculty of Medicine: combined I. and II. degree / general medicine	1 300,- € / AY
	Tuition fees for students who have exceeded the standard length of study – Faculty of Medicine: combined I. and II. degree / dentistry	1 500,- € / AY
	Tuition fees for students who have exceeded the standard length of study – Faculty of Medicine: I. and II. degree of study	700,- € / AY
	Tuition fees for students who have exceeded the standard length of study – Faculty of Science, Faculty of Arts and Faculty of Law I. and II. degree of study	800,- € / AY
	Tuition fees for students who have exceeded the standard length of study – Faculty of Medicine, Faculty of Science and Faculty of Arts and Faculty of Law III. degree of study	1 200,- € / AY
<b>2.</b>	<b>Tuition fees for students who study simultaneously in one academic year two or more study programmes (hereinafter referred to as "SP") provided by a public university at the same level<sup>2</sup></b>	600,- € / AY

<sup>1</sup> Tuition according to Art. 1 par. 1 or 2 of these Rules of fees shall be paid by the student in accordance with Art. Statute of UPJŠ in Košice as amended by Supplements no. 1 to 5 and UPJŠ internal regulations.

<sup>2</sup> The student is obliged to pay the annual tuition fee in the second and further study programme for the study in the relevant academic year. A student who re-enrolls in the study of another study programme in the relevant (§ 69

<b>3.</b>	<b>Tuition fees for students studying in I., II. and joined I. and II. degree of study in a language other than Slovak:</b>	
	Faculty of Medicine - SP „Dental Medicine“	11 000,- € / AY <sup>3</sup>
	Faculty of Medicine - SP „General Medicine“	10 500,-€ / AY <sup>3</sup>
	Faculty of Science	3 000,- € / AY <sup>4</sup>
	Faculty of Law	5 000,- € / AY
	Faculty of Arts - SP „British and American Studies“	2 000,- € / AY
	Faculty of Arts - SP „English for the European Institutions and Economics“	2 000,- € / AY
	Faculty of Arts - SP „Psychology“, II. degree	4 500,- € / AY
	Faculty of Public Administration - SP "European public administration", I. degree	2 000,- €/AY
<b>4.</b>	<b>Tuition fees for students studying in III. degree of study in a language other than Slovak:</b>	
	Scholars of all UPJŠ faculties (financed from the UPJŠ budget)	0,- € / AY
	Faculty of Medicine	5 000,- € / AY
	Faculty of Science - SP „Informatics, mathematics“	4 500,- € / AY
	Faculty of Science – SP „other fields“	5 000,- € / AY
	Faculty of Law	5 000,- € / AY
	Faculty of Arts	5 000,- € / AY
	Faculty of Arts in external form	3 750,- € / AY
<b>5.</b>	<b>Tuition fees for paid study programmes in external form:</b>	
	<b>Faculty of Medicine</b>	
	SP III. degree	800,-€ / AY
	<b>Faculty of Science</b>	
	SP III. degree	1 500,- € / AY
	<b>Faculty of Law</b>	
	SP I. degree	690,- € / AY
	SP II. degree	940,- € / AY
	SP III. degree	1 000 € / AY
	<b>Faculty of Public Administration</b>	
	SP I. degree	500 € / AY
	SP II. degree	600 € / AY
	SP III. degree	700 € / AY
	<b>Faculty of Arts</b>	

para. 1 of the Higher Education Act) is obliged to pay a public part of the annual tuition fee for each started month of study.

<sup>3</sup> Contractual relations concluded with contractual partners or foreign students studying in English at UPJŠ Faculty of Medicine before the entry into force of this Decision are governed by the current internal regulations of UPJŠ and the contracts concluded until then.

<sup>4</sup> This is the maximum amount that can be reduced at the Dean 's proposal (eg in the case of several applicants, study grant support, etc.)

	SP I. degree: „British and American Studies“	580,- € / AY
	SP I. degree: „Social Work“	500,- € / AY
	SP I. degree: „Masmedia Study“	580,- € / AY
	SP I. degree: „Applied Ethics“	500,- € / AY
	SP I. degree: „Politology“	500,- € / AY
	SP II. degree: „British and American Studies“	670,- € / AY
	SP II. degree: „Social Work“	500,- € / AY
	SP II. degree: „ Masmedia Study“	580,- € / AY
	SP II. degree: „ Politology“	750,- € / AY
	SP III. degree	300,- € / AY
<b>6.</b>	<b>Fee for material provision of the admission procedure for applicants for studies I. - III. degree of university study is determined by the faculty, in the maximum amount of:</b>	
	Classic application and admission procedure without entrance exam	40,-€
	Electronic application and admission procedure without entrance exam	20,- €
	Classic application and admission procedure with entrance exam	50,- €
	Electronic application and admission procedure with entrance exam	30,- €

**Art. 2**  
**Reimbursements and fees for other types of education**

1.	Fee for acts connected with the provision of rigorous proceedings and with the defense of rigorous thesis at Faculty of Science and Faculty of Medicine	400,- €
2.	Fee for acts connected with the provision of rigorous proceedings and with the defense of rigorous thesis at Faculty of Law	450,- €
3.	Fee for acts connected with the provision of rigorous proceedings and with the defense of rigorous thesis at the Faculty of Arts	500,- €
4.	Fee for acts connected with the provision of rigorous proceedings and with the defense of rigorous thesis at Faculty of Public Administration	300,- €
5.	Fee for actions associated with the provision of a rigorous examination	100,- €
6.	Fee for acts connected with the provision of rigorous proceedings and with the defense of rigorous thesis for foreign applicants from countries outside the EU member states	500,- €
7.	Fee for additional pedagogical studies, carried out at the Faculty of Science and Faculty of Arts	400,- € /semester
8.	Fee for extended study of School Psychology, carried out at the Faculty of Arts	700,- € / AY

9.	Fee extending the study of Teaching, carried out at the Faculty of Science	400,- € /semester
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**Art. 3**  
**Reimbursement for qualification-related activities**

1.	Payment for acts connected with the habilitation procedure for an associate professor for applicants outside UPJŠ	Based on eligible expenses (eg work agreements, travel expenses, meals, accommodation, administration)
2.	Remuneration for acts connected with the appointment procedure for appointment as a professor for an applicant outside UPJŠ	Based on eligible expenses (eg work agreements, travel expenses, meals, accommodation, administration)
3.	Reimbursement for acts connected with the defense of doctoral dissertations (DrSc.) for applicants outside UPJŠ	Based on eligible expenses (eg work agreements, travel expenses, meals, accommodation, administration)

**Art. 4**  
**Study related fees**

1.	<b>Fees for actions related to documents, issuance and renewal of student ID cards:</b>	
	Full-time student new ISIC card	26,20 €
	Full-time ISIC prolongation with transportation	12,80 €
	Full-time student extension NonISIC with transportation	5,80 €
	External student new card	12,- €
	External student card prolongation	2,- €
	Duplicate PIK ISIC	15,- €
	Correction of printed data on PIK	4,- €
2.	<b>School visit confirmation fees:</b>	
	in the Slovak language (hereinafter referred to as "SJ") when registering - a maximum of 5	free
	in Slovak language, issued on the basis of the student's request	2,- €
	in English	4,- €
	associated with a search in the archive	6,- €
3.	<b>Fees for statements and confirmations about the course of study:</b>	
	statement of interim study results in SJ	3,- €
	statement of study results in SJ in case of records connected with searching in the archive	10,- €

	statement of interim results of studies in English for the purpose of mobility	free
	statement of interim results of study in English for another purpose	6,- €
	a list of the results of the study in English in the case of records connected with the search in the archive	20,- €
	confirmation of study interruption in SJ or English	2,- €
	confirmation of receiving / not receiving social scholarship during the study	2,- €
	confirmation of completion of language teaching at individual faculties for the purpose of mobility with an indication of the level of knowledge	free
	confirmation of completion of language teaching at individual faculties for another purpose	7,- €
	a certificate of language proficiency stating the level of knowledge	7,- €
<b>4.</b>	<b>Fees for issuing a bilingual certificate of completion (Slovak and English):</b>	
	Rigorous exam	70,- €
	State exam certificate in English	15,- €
	storage of documents not received within the specified period (up to 1 year)	15,- €
	storage of documents not taken over in the designated deadline (over 1 year)	30,- €
<b>5.</b>	<b>Crediting of credits from previous studies (recognition of subjects, assessment of equivalence of subjects) within contractual academic mobilities</b>	
	Crediting of credits from previous study (recognition of subjects, assessment of equivalence of subjects)	2,- € / subject, max. 15,- €
<b>6.</b>	<b>Book syllabus fee</b>	10,- €
<b>7.</b>	<b>Fee for issuing a transcript of the diploma, certificate and supplement to the diploma, or exams taken:</b> for 1 page of text	10,- €
<b>8.</b>	<b>Administrative fees for recognition of education documents according to Act no. 145/1995 Coll. (Annex 1):</b>	
	for purposes other than the exercise of a regulated profession, if the Slovak Republic has concluded an international agreement on the mutual recognition of the equivalence of diplomas with the state in which the diploma was acquired	5,- €
	for purposes other than the exercise of a regulated profession, if the Slovak Republic has not concluded an international agreement on the mutual recognition of the equivalence of diplomas with the state in which the diploma was acquired	30,- €
<b>9.</b>	<b>Fee for confirmation of language knowledge stating the level of knowledge or fee for issuing a certificate of completion of language teaching at the Faculty of Arts, UPJŠ</b>	7,- €
<b>10.</b>	<b>Language test fees for study, internship and work abroad:</b>	
	Test in the language from which the student passed the exam during his studies at UPJŠ	8,- €

	Test in a language from which the student did not pass the exam during his studies at UPJŠ	10,- €
11.	<b>Fee for a foreign language exam within doctoral studies for doctoral students outside UPJŠ</b> (including two consultations before the exam) at the Faculty of Arts, UPJŠ	70,- €
12.	<b>Fee for issuing a confirmation of the content focus of teaching in the study programme or issuing a confirmation of the profile of the graduate of the study programme</b>	10,- €
13	<b>Fee for taking the state language exam for pedagogical and professional staff</b>	80,- €

#### Art. 5

#### Fees for acts associated with the issuance of personal identification documents at the university

1.	<b>Fees for actions related to documents, issuance and renewal of employee cards:</b>	
	Teacher new ITIC	26,- €
	Teacher prolongation ITIC	11,- €
	Duplicate PIK ITIC	15,- €
	Correction of printed data on PIK	4,- €
	Employee – new card	15,- €
	External user – new card	12,- €
	Guest	12,- €
	Retiree	10,- €
	Duplicate PIK visual UPJŠ	10,- €
	Exchange of MF card for DF	8,- €

#### Art. 6

#### Charges for acts connected with the services of the university library

1.	<b>University library registration fee *:</b>	
	New registration: Full-time student, External student	5,- €
	Prolongation: Full-time student, External student	5,- €
2.	<b>Special electronic services (access to the virtual study room, to the EIZ, to the citation manager CITACE PRO, services of the online catalogue:</b>	

\* Fee in accordance with § 16 par. 9 of Act no. 126/2015 Coll. on libraries and on the amendment of Act no. 206/2009 Coll. on Museums and Galleries and on the Protection of Objects of Cultural Value and on the Amendment of the Act of the Slovak National Council no. 372/1990 Coll. on offenses as amended by later regulations as amended by Act no. 38/2014 Coll.

New registration: Full-time student, External student	7,- €
Prolongation: Full-time student, External student	7,- €

## **Art. 7**

### **Common provisions**

1. The basis for determining tuition and fees associated with the study according to Art. § 92 par. 1 of the Higher Education Act for the academic year 2022/2023 is 565,- €.
2. Tuition according to ust. Art. 1 par. 1 to 4 of these Fee Regulations, the Rector may, at the written request of the student, reduce, waive or postpone their due dates, taking into account the student's study results, social and health situation or other facts worthy of special consideration. The student must submit a written application to the study department of the relevant faculty, but no later than within 8 days from the date of delivery of the decision on the collection of tuition fees and fees.
3. Fees according to Art. 1 par. 6 and Art. 2 par. 1 to 6 of these Fee Regulations may be reduced or waived by the Rector for employees or children of employees.
4. The form of payment and maturity of fees is determined by the UPJŠ Statute as amended.
5. The conditions for waiving, reducing or allowing the postponement of tuition fees are set out in Art. 33 of the UPJŠ Statute, which lays down the conditions for the waiver, reduction or permission of deferral of tuition fees and fees associated with the study.

## **Art. 9**

### **Final provisions**

1. Fee Regulation was discussed and approved at the UPJŠ Academic Senate meeting on November 25, 2021.
2. By the effective date of this Regulation, Rector's Decision no. 25/2020 on the determination of tuition fees, fees associated with the study and reimbursement of costs associated with increasing qualifications in the academic year 2021/2022 at UPJŠ in Košice is being repealed.
3. This Fee Regulation entered into force on the day of its signing by the Rector and shall enter into force on September 1, 2022.
4. An extract of this regulation in the scope of Articles 1 to 7 and Article 9 is published on the website of the Pavol Jozef Šafárik University in Košice.



This is the English language translation of the original Slovak language version of internal regulation and is not an authorized translation. In the event of inconsistency or discrepancy between the Slovak language version and the English translation of this internal regulation, the original Slovak language version prevails.

doc. JUDr. Renáta Bačárová, PhD., LL.M.  
Chairman AS UPJŠ

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