



Annex no. 1

**to the Study Regulations for Doctoral Studies at Pavol Jozef Šafárik University in Košice
The recommended method of allocating credits to subjects in the creation of doctoral study
programmes at UPJŠ**

The aim of formulating the **recommended** method of allocating credits is to create a precondition for transparent definition of the student's workload expressed through ECTS credits. The ECTS credit represents a numerical value assigned to each subject, expressing the estimated amount of work required to meet the prescribed education outcomes.

The annual workload of a doctoral student at UPJŠ is set at 2,000 hours, of which 500 hours are set aside for the study part of the doctoral study and 1,500 hours for independent creative activity in the field of science.

The standard student workload in the study part of the doctoral study for 18 months (750 hours) in a 3-year study programme is expressed by the number of 40 ECTS credits. One ECTS credit is equivalent to 18.75 hours of work.

The standard student workload in the study part of a doctoral study in 24 months (1,000 hours) in a 4-year study programme is expressed by the number of 60 ECTS credits. One ECTS credit is equivalent to 16.67 working hours.

Table n. 1

Table of recommended distribution of ECTS credits for subjects with a predominance of self-study in a 3-year study programme:

	Recommended rate	Intensity	6 ECTS = 112,5 hours	5 ECTS = 93,75 hours	4 ECTS = 75 hours	3 ECTS = 56,25 hours	2 ECTS = 37,5 hours
Direct teaching (face-to-face, online, combined)	10 %	hours per semester	11,25	9,375	7,5	5,625	3,75
Individual consultations	10 %	hours per semester	11,25	9,375	7,5	5,625	3,75
Practical activities	40 %	hours per semester	45,00	37,5	30	22,5	15
Self-study	40 %	hours per semester	45,00	37,5	30	22,5	15
	100 %	Indicative sum	112,5	93,75	75	56,25	37,5

Individual items and values in the tables can be **adjusted accordingly**, taking into account the specifics of the implementation of a particular subject and the increased demands on the indicative scope of

activities listed in Table 1. A general explanation of the structure and extent of the student's workload in correlation with the expected learning outcomes is contained in the course information sheet.

Recommended distribution of ECTS credits for independent creative activity for **medical** and **science** doctoral study programmes in the field of science:

Scientific work published:	ECTS credits
in the journal * registered in the Web of Science, Scopus or Erih + databases included in the Q1 category (according to SJR or JCR) as the first author	40
in a journal registered in the Web of Science, Scopus or Erih + databases included in category Q2 (according to SJR or JCR) as the first author	30
in a journal registered in the Web of Science, Scopus or Erih + databases classified in category Q3 (according to SJR or JCR) as the first author	25
in a journal registered in the Web of Science, Scopus or Erih + databases classified in category Q4 (according to SJR or JCR) as the first author	20
in a journal registered in the Web of Science, Scopus or Erih + databases classified in category Q1 (according to SJR or JCR) as a co-author	30
in a journal registered in the Web of Science, Scopus or Erih + databases included in category Q2 (according to SJR or JCR) as a co-author	20
in a journal registered in the Web of Science, Scopus or Erih + databases classified in category Q3 (according to SJR or JCR) as a co-author	15
in a journal registered in the Web of Science, Scopus or Erih + databases classified in category Q4 (according to SJR or JCR) as a co-author	10
as a monograph published by Elsevier, Springer, WileyBlackwell or Taylor & Francis	40
as a monograph	20
in a foreign magazine	15
in a national magazine	10
in a peer-reviewed foreign or national textbook	10
in an unreviewed foreign or national textbook	6
for scientific work (from previous categories) after sending to the editorial office	5**
Active presentation of results:	
at an international conference abroad	10
at a national conference with international participation	5
at the national conference	2
Responses:	
registered in SCI or Scopus	20
in a monograph	20
in a foreign scientific journal	10
in a national scientific journal	5
Other:	

preparation (submitted and positively evaluated by the opponent written thesis), its defense and successfully passed dissertation exam	20
dissertation elaboration, its defense; if the dissertation has been accepted for defense and successfully defended	30
obtaining an internal grant (VVGS) as a responsible solver	10
co-solver of internal grant (VVGS)	3
co-solver of an international project	15
co-solver of a national project (VEGA, KEGA, APVV ...)	10
performance at a departmental or institute seminar	5
completion of a study stay abroad of less than 30 days	5
completion of a study stay abroad lasting more than 30 days	10
thesis supervisor / consultant	8
elaboration of an opponent's report for the final thesis	3
student supervision at SOČ/ŠVOČ	8
work in the conference organizing committee	3
direct pedagogical activity (maximum 4 semesterhour)	2/semesterhour***

* the work published in the proceedings in the LNCS, LNAI or IEEE series is awarded the relevant ECTS credits depending on whether the proceedings have an assigned quartile assigned, whether they are registered in the Web of Science, Scopus or Erih + databases, etc.

** after the publication of the thesis, the difference in the number of ECTS credits will be allocated with respect to the relevant category of publication output

*** maximum 8 ECTS credits per semester

Recommended distribution of ECTS credits for independent creative activity for **social science** and **humanities** doctoral study programmes in the field of science:

The student obtains for the activity the number of credits corresponding to the criteria for determining the credits listed below (or after mathematical rounding to the whole number):

Scientific monograph/chapter		10
	Number AH	$x(0-n)^*$
	In national publishing	x1
	In foreign publishing	x1,5
	In foreign language	x1,2
	Co-author share	$x(0-1)^*$
University textbook, university textbooks / chapter		5
	Number AH	$x(0-n]$
	In national publishing	x1
	In foreign publishing	x1,5
	In foreign language	x1,2
	Co-author share	$x(0-1]$

Article in a peer-reviewed scientific journal		10
	In a national publishing	x1
	In a foreign publishing	x1,5
	WoS, Scopus, CCC - Q1	x4
	WoS, Scopus - Q2	x3
	WoS, Scopus - Q3	x2
	WoS, Scopus, Erih plus - Q4	x1,5
	Co-author share	x{0-1}
Article in a peer-reviewed scientific textbook		6
	In national publishing	x1
	In a foreign publishing	x1,5
	WoS, Scopus	x2
	Co-author share	x{0-1}

		4
Presentation at a scientific conference	at home	x1
	abroad	x2
Feedback (quotes, reviews)		3
	at home	x1
	abroad	x2
	In citation indexes WoS, Scopus	x4
Pedagogical activity	Direct teaching	1/1hour/week
	Supervision of bachelor theses	4/1 thesis
	Opposition of bachelor theses	2/1 thesis
	Consultant ŠVOČ	4/1 thesis
	Opponent ŠVOČ	2/1 thesis
Grant activity	VVGS grant project leader	10/semester
	Co-solver of the VVGS project	4/semester
	Co-solver of an international research or educational grant project	15/semester
	Co-investigator of a national research or educational grant project (APVV, VEGA, KEGA, a i.)	10/semester

	Preparation of a science project funded from external sources	10
Other educational activities	Participation in seminars, trainings and spring schools organized by UPJŠ, SAS or another educational institution	2
	Participation in lectures / seminars organized by the faculty	1
	Completion of a certified course offered by another part of UPJŠ	4
Other activities	Completion of a foreign research or study stay in the range of min. 2 months	10
	Co - organization of a scientific conference	2
	Preparation of the requested opinion, analysis for public authorities or other entities	7
	Preparation of the requested opinion, analysis for public authorities or other entities	20
	preparation (submitted and positively evaluated by the opponent written work), its defense and	
	dissertation elaboration, its defense; if the dissertation has been accepted for defense and successfully defended	30

*interval; n=number AH

Individual activities or outputs of creative activity **can be adjusted accordingly resp. supplemented taking into account the specifics of a particular field of study or study programme.** A general explanation of the structure and extent of the student's workload in correlation with the expected activities or outputs of creative activity is contained in the information sheet of the course.

Annex no. 1 to the Study Regulations of Doctoral Studies at Pavol Jozef Šafárik University in Košice was approved by the Academic Senate of UPJŠ in Košice on October 28, 2021, and enters into force on the day of its signing by the Rector of UPJŠ.

This is the English language translation of the original Slovak language version of internal regulation and is not an authorized translation. In the event of inconsistency or discrepancy between the Slovak language version and the English translation of this internal regulation, the original Slovak language version prevails.

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