

# UNIVERZITA PAVLA JOZEFA ŠAFÁRIKA V KOŠICIACH



**Guarantor:** Rector's office

Košice, 30.01.2024

No.: REK000273/2024-UPA/ 1459

## **Rector's Decision no. 6/2024**

on the determination of tuition fees, fees associated with studies  
and on the reimbursement of costs associated with increasing  
qualifications in the academic year 2024/2025  
at UPJŠ in Košice  
(hereinafter referred to as the "Fee Regulation")

January 2024

In accordance with Section 92 of Act No. 131/2002 Coll. on Higher Education and on Amendments and Supplements to Certain Acts (hereinafter referred to as the "Higher Education Act") and in accordance with the calculation of the basis for determining tuition fees and fees associated with studying at a public higher education institution, approved by the Ministry of Education, Science, Research and Sport of the Slovak Republic,

I hereby issue

Rector's Decision No. 6/2024 determining tuition fees, fees associated with the study and the reimbursement of costs associated with the increase of qualification in the academic year 2024/2025 at UPJŠ in Košice (hereinafter referred to as the "Fee Regulation").

This Decision governs the determination of tuition fees for students admitted and enrolled in the academic year 2024/2025.

Tuition fees for students continuing their studies in the academic year 2024/2025 shall be governed by the rules in force at the time of their enrolment. The tuition fees pursuant to Article 1(1) of the Fee Regulation shall be governed by the Regulation irrespective of the student's enrolment.

Pursuant to the Regulation, the faculties of the UPJŠ Košice and the Institute of Physical Education and Sport of the UPJŠ Košice are entitled to charge students in the academic year 2024/2025 tuition fees and fees associated with their studies at the UPJŠ Košice as follows:

#### **Art. 1**

#### **Tuition fees in study programmes I. - III. level degree**

- 1. Tuition fees due for studying longer than the standard length of study for the particular programme are determined as a proportional part of the annual tuition fee or tuition fee per academic year for the programme according to the table below, depending on the number of credits to be obtained by the student in the respective academic year in relation to the student's standard workload, in accordance to Section 92(6) of the Act on Higher Education Act.**

The annual tuition fee for the academic year (hereinafter referred to as the "AY")	
Faculty of Medicine: combined I. and II. level degree "General Medicine"	€1 300.00 / AY
Faculty of Medicine: combined I. and II. level degree "Dental Medicine"	€1 500.00 / AY
Faculty of Law I. and II. level degree	
Faculty of Medicine, Faculty of Science, Faculty of Arts I. and II. level degree	€ 800.00 / AY €1 000.00 / AY
Faculty of Medicine, Faculty of Science, Faculty of Law and Faculty of Arts III. level degree	€1 200.00 / AY
Institute of physical education and sport (referred to as the "IPEaS")	€ 700.00 / AY

Faculty of Public Administration I., II. and III. level degree	€1 200.00/ AY
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2. If a student has been concurrently listed in more than one study programme in the same academic year, only one year is counted towards the total period of study.
3. Tuition fees in study programmes of I. – III. level degree of in other cases and fees for material support of the admission procedure for applicants for study programmes of I. – III. level degree are determined in the following amount:

<b>a)</b>	<b>Tuition fees for students studying in I., II. and combined I. and II. level degree in a language other than Slovak:</b>	
	Faculty of Medicine: combined I. and II. level degree „Dental Medicine“ <sup>1</sup>	€13 000.00/ AY
	Faculty of Medicine: combined I. and II. level degree „General Medicine“ <sup>2</sup>	€12 500.00/ AY
	Faculty of Science	€3 000.00 / AY <sup>3</sup>
	Faculty of Law	€5 000.00 / AY
	Faculty of Arts - “Psychology” programme, II. level degree	€5 500.00 / AY
	Faculty of Public Administration - “European public administration” programme, I. level degree	€5 000.00 /AY
<b>b)</b>	<b>Tuition fees for students studying in a III. level degree in a language other than Slovak:</b>	
	Scholars of all UPJŠ faculties (financed from the UPJŠ budget)	€0.00 / AY
	Faculty of Medicine	€5 000.00/ AY
	Faculty of Science - “Informatics, Mathematics“ programmes	€4 500.00/ AY
	Faculty of Science – programmes in “other fields“	€5 000.00/ AY
	Faculty of Law	€5 000.00 / AY
	Faculty of Arts	€5 000.00/ AY
	Faculty of Arts in external form	€3 750.00 / AY
<b>c)</b>	<b>Tuition fees for paid study programmes in external form:</b>	
	<b>Faculty of Medicine</b>	
	III. level degree programmes	€800.00 / AY
	<b>Faculty of Science</b>	
	III. level degree programmes	€1 500.00 / AY
	<b>Faculty of Law</b>	
	I. level degree programmes	€950.00 / AY

<sup>1</sup> Tuition fees for the entire period of study are governed by a Contract on the provision of study at UPJŠ in Košice, Faculty of Medicine.

<sup>2</sup> Tuition fees for the entire period of study are governed by a Contract on the provision of study at UPJŠ in Košice, Faculty of Medicine.

<sup>3</sup> This is a maximum amount which may be reduced at the Dean’s suggestion (e.g. in the case of multiple applicants, grant support for studies, etc.).

	II. level degree programmes	€1 550.00 / AY
	III. level degree programmes	€1 000.00 / AY
	<b>Faculty of Public Administration</b>	
	I. level degree programmes	€750.00 / AY
	II. level degree programmes	€850.00 / AY
	III. level degree programmes	€900.00 / AY
	<b>Faculty of Arts</b>	
	I. level degree programme: "British and American Studies "	€580.00 / AY
	I. level degree programme: "Social Work "	€700.00 / AY
	I. level degree programme: "Politology"	€500.00 / AY
	II. level degree programme: "British and American Studies"	€670.00 / AY
	II. level degree programme: "Social Work"	€750.00 / AY
	II. level degree programme: "Politology"	€750.00 / AY
	III. level degree programmes	€500.00 / AY
<b>d)</b>	<b>Fee for material provision of the admission procedure for applicants for studies I. - III. level degree of university study is determined by the faculty, in the maximum amount of:</b>	
	Traditional application and admission procedure without entrance exam	€40.00
	Electronic application and admission procedure without entrance exam	€20.00
	Traditional application and admission procedure with entrance exam	€50.00
	Electronic application and admission procedure with entrance exam	€30.00

**Art. 2**  
**Reimbursements and fees for other types of education**

1.	Fee for acts connected with the provision of rigorous proceedings and with the defence of rigorous thesis at Faculty of Science and Faculty of Medicine	€400.00
2.	Fee for acts connected with the provision of rigorous proceedings and with the defence of rigorous thesis at Faculty of Law	€450.00
3.	Fee for acts connected with the provision of rigorous proceedings and with the defence of rigorous thesis at the Faculty of Arts	€500.00
4.	Fee for acts connected with the provision of rigorous proceedings and with the defence of rigorous thesis at Faculty of Public Administration	€ 400.00
5.	Fee for actions associated with the provision of a rigorous examination	€100.00
6.	Fee for acts connected with the provision of rigorous proceedings and with the defence of rigorous thesis for foreign applicants from countries outside the EU member states	€500.00

7.	Fee for additional pedagogical studies, carried out at the Faculty of Science and Faculty of Arts	€400.00 /semester
8.	Fee for extended study of School Psychology, carried out at the Faculty of Arts	€700.00 / AY
9.	Fee for extended study of Teaching, carried out at the Faculty of Science	€400.00 /semester

**Art. 3**  
**Reimbursement for qualification-related activities**

1.	Reimbursement for acts connected with the habilitation procedure for an associate professor for applicants outside UPJŠ	Based on eligible expenses (e.g. work agreements, travel expenses, meals, accommodation, administration)
2.	Reimbursement for acts connected with the appointment procedure for appointment as a professor for an applicant outside UPJŠ	Based on eligible expenses (e.g. work agreements, travel expenses, meals, accommodation, administration)
3.	Reimbursement for acts connected with the defence of doctoral dissertations (DrSc.) for applicants outside UPJŠ	Based on eligible expenses (e.g. work agreements, travel expenses, meals, accommodation, administration)

**Art. 4**  
**Study related fees**

1.	<b>Fees for actions related to documents, issue, and renewal of student ID cards:</b>	
	- Full-time student new ISIC card	€31.20
	- Full-time student ISIC prolongation with transportation	€16.30
	- Full-time student NonISIC prolongation with transportation	€ 6.30
	- External student new card	€13.50
	- External student card prolongation	€2.00
	- Duplicate PIK ISIC	€16.70
2.	<b>School visit confirmation fees:</b>	
	- in the Slovak language (hereinafter referred to as "SJ") when registering - a maximum of 5	free
	- in Slovak language, issued on the basis of the student's request	€2.00
	- in English	€4.00
	- associated with a search in the archive	€6.00
3.	<b>Fees for statements and confirmations about the course of study:</b>	

	- statement of interim study results in SJ	€3.00
	- statement of study results in SJ in case of records connected with searching in the archive	€10.00
	- statement of interim results of studies in English for the purpose of mobility	free
	- statement of interim results of study in English for another purpose	€6.00
	- a list of the results of the study in English in the case of records connected with the search in the archive	€20.00
	- confirmation of study interruption in SJ or English	€2.00
	- confirmation of receiving / not receiving social scholarship during the study	€2.00
	- confirmation of completion of language teaching at individual faculties for the purpose of mobility with an indication of the level of knowledge	free
	- confirmation of completion of language teaching at individual faculties for another purpose	€7.00
	- a certificate of language proficiency stating the level of knowledge	€7.00
4.	<b>Fees for issuing a bilingual certificate of completion of the study (Slovak and English):</b>	
	- Rigorous exam	€70.00
	- State exam certificate in English	€15.00
	storage of the documents not taken within the designated period (up to 1 year)	€15.00
	storage of the documents not taken within designated period (over 1 year)	€30.00
5.	<b>Crediting of credits from previous studies (recognition of subjects, assessment of equivalence of subjects) within contractual academic mobilities</b>	free
	Crediting of credits from previous study (recognition of subjects, assessment of equivalence of subjects)	€2.00 / subject, max. €15.00
6.	<b>Book syllabus fee</b>	€10.00
7.	<b>Fee for issuing a transcript of the diploma, certificate and supplement to the diploma, or exams taken:</b> for 1 page of text	€10.00
8.	<b>Administrative fees for recognition of education documents under Act no. 422/2015:</b>	
	- for purposes other than the exercise of a regulated profession, if the Slovak Republic has concluded an international agreement on the mutual recognition of the equivalence of diplomas with the state in which the diploma was acquired	€5.00
	- for purposes other than the exercise of a regulated profession, if the Slovak Republic has not concluded an international agreement on the mutual recognition of the equivalence of diplomas with the state in which the diploma was acquired	€30.00

9.	Fee for confirmation of language knowledge stating the level of knowledge or fee for issuing a certificate of completion of language teaching at the Faculty of Arts	€7.00
10.	<b>Language test fees for study, internship and work abroad:</b>	
	- Test in the language for which the student passed an exam during his/her studies at UPJŠ	€8.00
	- Test in a language for which the student did not pass an exam during his/her studies at UPJŠ	€10.00
11.	Fee for a foreign language exam as part of doctoral studies for doctoral students outside UPJŠ (including two consultations before the exam) at the Faculty of Arts	€70.00
12.	Fee for issuing a confirmation of the content focus of teaching in the study programme or issuing a confirmation of the profile of the graduate of the study programme	€10.00
13.	Fee for taking the state language exam for pedagogical and professional staff	€80.00
14.	Payment for services related to the competency examination at the Faculty of Arts	On the basis of eligible expenses (e.g. work agreements, travel and food expenses, accommodation, administration)
15.	Fee for taking one distinction examination required for the issuance of a recognition document issued by a higher education institution abroad - Faculty of Medicine	€70.00

**Art. 5**  
**Fees for acts associated with the issue of personal identification documents at the university**

1.	<b>Fees for actions related to documents, issue and renewal of employee cards:</b>	
	- Teacher new ITIC	€29.00
	- Teacher ITIC extension	€14.00
	- Duplicate PIK ITIC	€16.70
	- Employee – new card	€16.50
	- External user – new card	€13.50
	- Guest	€13.50
	- Retiree	€11.50
	- Duplicate PIK visual UPJŠ	€11.50
	- Exchange of MF card for DF	€7.00

## **Art. 6 Common provisions**

1. The basis for determining tuition and fees associated with the study according to Section § 92 par. 1 of the Higher Education Act for the academic year 2024/2025 is € 615.00.
2. The Rector may, at the written request of the student, reduce, waive tuition under the provisions of Art. 1 par. 1 and par. 3 (a) and (b) of the Fee Regulation, or postpone its due date, considering the student's study results, social and health situation or other facts worthy of special consideration. The student must submit a written application to the study department of the relevant faculty, but no later than within 8 days from the date of delivery of the decision on the collection of tuition fees and fees.
3. The Rector may reduce or waive fees for employees or children of employees under the provisions of Art. 1 par. 3 (d) and Art. 2 par. (1) to (6) of the Fee Regulation.
4. The form of payment and due date of fees is determined by the UPJŠ Statute as amended.
5. The conditions for waiving, reducing, or allowing the postponement of tuition fees are set out in Art. 47 of the UPJŠ Statute, which lays down the conditions for the waiver, reduction or permission of postponement of tuition fees and fees associated with study.

## **Art. 7 Final provisions**

1. This Fee Regulation was discussed at the UPJŠ Academic Senate meeting on 25. January 2024.
2. This Fee Regulation became valid on the day of its signing by the Rector and shall enter into force on 1. September 2024.

**This is the English language translation of the original Slovak language version of the internal regulation and is not an official translation. In the event of inconsistency or discrepancy between the Slovak language version and the English translation of this internal regulation, the original Slovak language version prevails.**

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Chairman AS UPJŠ

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Rector UPJŠ